

FRIDAY, JUNE 21, 2024 1:30 P.M. MEETING

BOARD OF DIRECTORS

PLEASE SEE PAGE 2 FOR MEETING LOCATION OPTIONS

			<u>Time</u>	<u>Page</u>	<u>Target</u>
I.	CALL TO ORDER				1:30
II.	PUBLIC COMMENTS		15		1:45
	<i>5 minutes allowed per speaker, with a cumulative total of 15 minutes per group</i>				
III.	INFORMATION ITEM(S)				
A.	Administrative Oversight for Palomar Health Development	<i>Melissa Wallace</i>	3	3	1:48
IV.	OLD BUSINESS				
A.	Board Meeting Follow-up	<i>Tanya Howell</i>	1	4	1:49
V.	MINUTES				
A.	Tuesday, December 19, 2023 (<i>Addendum A – Pp28-39</i>)	<i>Tanya Howell</i>	2	5	1:51
VI.	PRESENTATION(S)				
A.	Update on Grants & Contracts Inventory (<i>Addendum B – Pp40-44</i>)	<i>Aimee Ebner</i>	10	6	2:01
B.	First 5 Commission Funded Programs at Palomar Health (<i>Addendum C – Pp45-55</i>)				
i.	Healthy Development Services	<i>Cindy Linder</i>	10	7	2:11
ii.	First Steps	<i>Shirin Strauss</i>	10		2:21
C.	Forensic Health Services Programs at Palomar Health (<i>Addendum D – Pp56-93</i>)	<i>Michelle Shores</i>	10	8	2:31
VII.	NEW BUSINESS				
*A.	Resolution No. 06.21.24(01)-1 – Acknowledging Selection of the New Board, Ratifying the Appointment of the Chairperson and Confirming the Election of the Vice-Chairperson for Calendar Year 2024	<i>Tanya Howell</i>	5	9-12	2:36
*B.	Resolution No. 06.21.24(02)-2 – Confirming Appointment of Corporate Officers for Calendar Year 2024	<i>Tanya Howell</i>	5	13-14	2:41
*C.	Resolution No. 06.21.24(03)-3 – Bank of America Deposit Account & Treasury Management Services Banking Resolution and Certificate of Incumbency	<i>Tanya Howell</i>	5	15-17	2:46
*D.	Resolution No. 06.21.24(04)-4 – Bank of America Securities Authorizing Persons Resolutions	<i>Tanya Howell</i>	5	18-23	2:51
*E.	May 2024 & YTD FY2024 Financial Report (<i>Addendum E – Pp94-99</i>)	<i>Aimee Ebner</i>	10	24	3:01
*F.	Resolution No. 06.21.24(05)-5– Setting the Date, Time & Location for the Remaining Board Meeting for Calendar Year 2024	<i>Tanya Howell</i>	5	25-27	3:06
VIII.	BOARD MEMBER COMMENTS/FUTURE AGENDA ITEMS		5	—	3:06
IX.	ADJOURNMENT				3:06

Next Regular Meeting: TBD

Palomar Health Development, Inc., Board of Directors

Terry Corrales, RN, Chairperson

Linda Greer, RN, Secretary

Laurie Edwards-Tate, MS, Vice-Chairperson

Andrew Tokar, Director

Diane L. Hansen, CPA, Director

- The Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA 92029
 - PHD Board members who are also elected members of the Palomar Health Board of Directors will attend at this location, unless otherwise noticed below
 - Elected members of the Board of Directors of Palomar Health who are not members of the PHD Board and wish only to observe, non-Board member attendees, and members of the public may also attend at this location
- Join on your computer, mobile app or room device:
 - [Click here to join the meeting](#) | Meeting ID: 280 698 241 74; Passcode: [wmW7ju](#) |

OR

- Dial in using your phone (*audio only*):
 - [929.352.2216](#) | Phone Conference ID: [667 724 813#](#) |
 - Elected members of the Board of Directors of Palomar Health who are not members of the PHD Board and wish only to observe, non-Board member attendees, and members of the public may attend the meeting virtually utilizing the above options

Palomar Health Development, Inc.
Administrative Oversight for Health Development

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Melissa Wallace, PH VP of Finance, PHD Financial Services Advisor

Background: At the regularly scheduled meeting of the Health Development Board in October 2011, the Board approved the creation of a Financial and Accounting Services Agreement between Palomar Health Development (PHD) and Palomar Health (PH) for reimbursement of the time spent by the PH Finance Department to provide administrative oversight both for the grants being managed through PHD and the studies being conducted through the Research Institute (RI).

The agreement has been amended by the Board from time to time, most notably by:

- The addition of an automatic renewal clause to the agreement’s term;
- The removal of reimbursement for Research Institute studies as those discontinued; and,
- A periodic “true-up” of the monthly compensation to PH, which is administratively reviewed on an annual basis.

Following this year’s review, it was determined that the compensation currently being paid (\$3,500 per month) was in an appropriate amount. Therefore, no action is required at the Board level.

Budget Impact: None.

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:

Board Follow-Ups

TO: Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: At the Board's request, a list of those items on which follow-up information has been requested is maintained, with items to remain on the list until each matter has been finalized.

12/19/2023

1. Director Hansen agreed to take Director Edwards-Tate's inquiry about pursuing more funding for safety net programs through the Foundation for further discussion in a different venue

Budget Impact: N/A

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:

Board Meeting Minutes
Tuesday, December 19, 2023

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: The minutes of the meeting of the Board held on Tuesday, December 19, 2023, are attached for the Board's review (*Addendum A*).

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends approval of the minutes of the meeting of the Board held on Tuesday, December 19, 2023.

Motion: X

Individual Action:

Information:

Required Time:

**Palomar Health Development, Inc.
Update on Grants**

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: Aimee Ebner will update the Board on grants managed by Health Development (*Addendum B*).

Budget Impact: None.

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:

**First 5 Commission Funded Programs
At Palomar Health**

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Cindy Linder, RN, BSN, North Inland Regional Coordinator, HDS
Shirin Strauss, MA, ICCE, IBCLC, Program Director North Region First Steps

Background: The First 5 Commission of San Diego funds two programs at Palomar Health: Healthy Development Services (HDS) and First 5 First Steps.

Information about both of these programs and the progress that is being made to help the children of North San Diego County will be presented (*Addendum C*).

Budget Impact: None

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:

Forensic Health Services Programs At Palomar Health

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Michelle Shores, RN, MSN, MBA-HC, CEN, SANE-A, SANE-P
Director of Forensic Health Services and Trauma Recovery Center Services

Background: There are several programs that are funded by grants under the Forensic Health Services umbrella.

Information about these programs and the progress that is being made to help the victims of sexual assault in San Diego County will be presented (*Addendum D*).

Budget Impact: None

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:

**Resolution No. 06.21.24(01)-1 Acknowledging Selection of the New Board,
Ratifying Appointment of the Chairperson and
Confirming Election of Officers for Calendar Year 2024**

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: *Article III, Section 4.03(a) as amended January 27, 2015*, of the Bylaws of Palomar Health Development, Inc. (“Health Development”) requires that the Board’s Annual Meeting be held in January or February, and further states that the Health Development Board shall acknowledge the appointment of the new Board, confirm the election of Board officers and appoint Corporate officers. For good cause, this Annual Meeting was pushed to later in the year.

Article III, Section 3.02 requires that the Board of Directors of Palomar Health select the Chief Executive Officer and Chief Financial Officer of Palomar Health as *ex officio* members, with vote, of the Health Development Board.

Article III, Section 3.03 requires that the Palomar Health Board shall also elect the Directors of the Health Development Board. In December 2023, the Chair of the Board of Palomar Health appointed the following to serve as Directors on the Health Development Board:

- Terry Corrales, RN
- Linda Greer, RN
- Laurie Edwards-Tate, MS
- Chief Executive Officer, Palomar Health, *ex officio* Director
- Chief Financial Officer, Palomar Health, *ex officio* Director

When the Chair of the Board of Directors of Palomar Health appointed members to the Health Development Board, Terry Corrales, RN, was appointed Chairperson of Health Development for Calendar Year 2024. That appointment requires ratification by this Board. The Health Development Board will also need to elect a Vice Chairperson, a Secretary and a Treasurer at this meeting.

Article IV, Section 4.07 requires that the Health Development Board shall organize by the election of officers, with one member elected as Chairperson, one as Vice Chairperson and one as Secretary; and that a Treasurer may also be elected at that time.

The officers for Calendar Year 2023 were:

Terry Corrales, RN	Chairperson
Laurie Edwards-Tate, MS	Vice-Chairperson
Linda C. Greer, RN	Secretary
Hubert U. King	Treasurer

**Resolution No. 06.21.24(01)-1 Acknowledging Selection of the New Board,
Ratifying Appointment of the Chairperson and
Confirming Election of Officers for Calendar Year 2024**

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Health Development Board:

- 1) Acknowledge the selection of the Chief Executive Officer (Diane L. Hansen) and Chief Financial Officer (Andrew Tokar) of Palomar Health as *ex officio* Directors, with vote;
- 2) Acknowledge the selection of Terry Corrales, RN; Linda Greer, RN; and Laurie Edwards-Tate, MS, as Directors;
- 3) Ratify the appointment of Terry Corrales, RN, as the Chairperson; and,
- 4) Elect a Vice Chairperson, a Secretary and a Treasurer.

Further, it is recommended that the Health Development Board adopt Resolution No. 06.21.24(01)-1 to memorialize those actions.

Motion:

Individual Action: X

Information

RESOLUTION NO. 06.21.24(01)-1

Acknowledging Selection of the New Board, Ratifying Appointment of the Chairperson and Confirming Election of Officers for Calendar Year 2024

WHEREAS, Palomar Health (“the Member”) shall select the Chief Executive Officer and Chief Financial Officer of Palomar Health as *ex officio* members of the Board of Palomar Health Development, Inc., (“Health Development”), pursuant to Section 3.02 of the Health Development Bylaws; and,

WHEREAS, the Directors of Palomar Health Development, Inc. (“Health Development”), shall be selected by Palomar Health (“the Member”), pursuant to Section 3.03 of the Health Development Bylaws; and,

WHEREAS, the Member has duly selected the following to serve as *ex officio* Directors of the Health Development Board, with vote: the Chief Executive Officer and Chief Financial Officer of Palomar Health; and,

WHEREAS, the Member has duly selected the following to serve as the Directors of the Health Development Board: Terry Corrales, RN; Linda Greer, RN; and Laurie Edwards-Tate, MS; and,

WHEREAS, the Member has duly appointed the following to serve as the Chairperson: Terry Corrales, RN; and,

WHEREAS, the Health Development Board shall elect officers at its annual meeting, pursuant to Section 4.07 of the Health Development Bylaws.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Health Development that the selection by the Member of the following slate for the Board of Directors, is hereby acknowledged, and the appointment of the Chairperson is hereby ratified:

- Terry Corrales, RN, Chairperson
- Linda Greer, RN, Director
- Laurie Edwards-Tate, Director
- Chief Executive Officer, Palomar Health, *ex officio* Director
- Chief Financial Officer, Palomar Health, *ex officio* Director

IT IS HEREBY FURTHER RESOLVED by the Board of Directors of Health Development that the remaining slate of officers is hereby elected for Calendar Year 2024:

Terry Corrales, RN

Chairperson

Vice-Chairperson

Secretary

Treasurer

PASSED AND ADOPTED at the meeting of the Board of Directors of Health Development held on June 21, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

DATED: June 21, 2024

APPROVED:

ATTESTED:

Terry Corrales, RN, Chairperson
Board of Directors
Palomar Health Development, Inc.

, Secretary
Board of Directors
Palomar Health Development, Inc.

**Resolution No. 06.21.24(02)-2 Confirming Appointment
of the Corporate Officers for Calendar Year 2024**

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: The Bylaws of Palomar Health Development, Inc. {*ARTICLE IV, Sections 5.01-5.02*} state the officers of the Corporation shall be a President, a Secretary, and a Chief Financial Officer. Further, the officers of the Corporation shall be chosen annually by, and shall serve at the pleasure of, the Board.

The current slate of Corporate Officers was appointed at the June 12, 2023, meeting:

- Diane Hansen, President
- Tanya Howell, Secretary
- Hubert U. King, Chief Financial Officer

The officers, "...shall hold their respective offices until their resignation, removal...or until their respective successors are elected and qualified."

As this is the Annual meeting of the Health Development Board, the Corporate Officers must again be chosen.

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board appoint the following slate: Diane L. Hansen, Tanya Howell, and Andrew Tokar to serve as President, Secretary and Chief Financial Officer, respectively, of the Corporation. Staff further recommends that the Board adopt Resolution No. 06.21.24(02)-2 Confirming Appointment of the Officers of the Corporation, as amended to include the names of those officers appointed at this meeting.

Motion:

Individual Action: X

Information:

RESOLUTION NO. 06.21.24(02)-2

**RESOLUTION OF THE BOARD OF DIRECTORS OF
PALOMAR HEALTH DEVELOPMENT, INC.
CONFIRMING APPOINTMENT OF THE OFFICERS OF THE CORPORATION**

WHEREAS, the Officers of the Corporation Palomar Health Development, Inc. [Health Development] shall be a President, a Secretary and a Chief Financial Officer – pursuant to Section 5.01 of the Health Development Bylaws; and,

WHEREAS, the Officers of the Corporation of Health Development shall be chosen annually by, and shall serve at the pleasure of, the Board – pursuant to Section 5.02 of the Health Development Bylaws.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Health Development that the following slate is hereby appointed Officers of the Corporation of Health Development, to remain in those offices until the Annual Meeting for 2025:

Diane L. Hansen

President

Tanya L. Howell

Secretary

Andrew Tokar

Chief Financial Officer

PASSED AND ADOPTED at the meeting of the Board of Directors of Palomar Health Development held on June 21, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

DATED: June 21, 2024

APPROVED:

ATTESTED:

Terry Corrales, RN, Chairperson
Board of Directors
Palomar Health Development, Inc.

, Secretary
Board of Directors
Palomar Health Development, Inc.

Resolution No. 06.21.24(03)-3
Bank of America Deposit Account & Treasury Management Services
Banking Resolution & Certificate of Incumbency

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: Palomar Health Development, Inc., maintains banking accounts with Bank of America. Adoption of the attached Bank of America Deposit Account & Treasury Management Services Banking Resolution & Certificate of Incumbency (No. 06.21.24(03)-3) is required in order to provide the Bank with specimen signatures of the current corporate officers and other authorized signatories. This superseding Resolution has been updated based on the following actions:

- Changes to the organizational structure of Palomar Health

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board adopt Resolution No. 06.21.24(03)-3 Bank of America Deposit Account & Treasury Management Services Banking Resolution & Certificate of Incumbency.

Motion:

Individual Action: X

Information:

Required Time:

**Resolution No. 06.21.24(03)-3 of the
Palomar Health Development, Inc., Board of Directors
Deposit Account & Treasury Management Services Banking
Resolution and Certificate of Incumbency**

Note: Please enable Macros

CLIENT INFORMATION

Please select one of the following options:

- New Resolution/Incumbency
- Update Incumbency (*Used to Add or Delete individual authorized signers*)
- Supersede Resolution/Incumbency (*Replaces any and all prior banking resolutions*)

ORGANIZATION LEGAL NAME (Must match legal name indicated in company formation documents)

PALOMAR HEALTH DEVELOPMENT, INC.

- **This Banking Resolution and Certificate of Incumbency will apply to all accounts the Organization maintains with us.**
- **The Organization adopts the following Banking Resolution and Certificate of Incumbency (with specimen signatures)***

The undersigned certifies that:

1) Any individual (each an "Authorized Signer") with any of the following Titles

Title:	PRESIDENT
Title:	CHIEF FINANCIAL OFFICER
Title:	VICE PRESIDENT OF FINANCE
Title:	
Title:	

Add Row

is authorized, acting alone, including by electronic signature, electronic record or other electronic form, (a) to establish accounts from time to time for the Organization at Bank of America, N.A. (the "Bank"), as well as to operate and close such accounts, (b) to enter into any and all agreements and transactions contemplated by the provision of treasury management services by the Bank, including but not limited to Electronic Funds Transfer Services, and (c) designate persons to operate each such accounts including closing the account, and to designate persons to act in the name and on behalf of the Organization/Client with respect to the establishment and operation of treasury management services.

2) the person whose signature, name, and title appear in the "AGREEMENT, TAX INFORMATION CERTIFICATION and AUTHORIZATION" section of the Deposit Account Documentation Signature Card or Amendment to Signature Card ("Signature Card") and those persons listed below on the Incumbency Certificate, are Authorized Signers who are authorized, including by electronic signature, electronic record or other electronic form, to establish accounts and to designate persons to operate each such account and to execute contracts and agreements (including treasury management service agreements, including but not limited to Electronic Funds Transfer Agreements) with the Bank and that the signatures of such Authorized Signers are genuine.

3) the persons who signed in the Designated Account Signers section of the Signature Card or Amendment to Signature Card are authorized to operate any accounts opened with the deposit account documentation unless otherwise noted on the Signature Card, and that the signatures of such Designated Account Signers are genuine.

4) the foregoing is a complete, true and correct copy of the banking resolutions adopted by the Board of Directors, the Members or the General Partners, Commission, Council or Governing Board as applicable, of the Organization, government entity or authority and that the resolutions are still in full force and effect and have not been amended or revoked and do not exceed the objects or powers of the Organization, government entity, authority or the powers of its management or Governing Board, Commission or Council. **For government entities, agencies or authorities, each of the individuals noted below are an officer, employee, or agent of the Organization who has plenary authority over funds (an "official custodian") for which the official custodian is appointed or elected to serve. The authority of the official custodian(s) listed below derives from an official source, such as an ordinance or statute.**

Incumbency Certificate:

Add/Delete	Name	Title	Signature
Add	DIANE L. HANSEN	PRESIDENT	
Add	ANDREW TOKAR	CHIEF FINANCIAL OFFICER	
Add	MELISSA E. WALLACE	VICE PRESIDENT OF FINANCE - PALOMAR HEALTH	
Delete	HUBERT U. "HUGH" KING	CHIEF FINANCIAL OFFICER	
Add			

Add Row

* If you choose to provide your own Banking Resolution and Certificate of Incumbency (with specimen signatures), it must be attached to the signature card. 00-35-2654NSBW 05-13-2021 JP Page 1 of 2 Bank of America – Confidential © 2021 Bank of America Corporation

This Banking Resolution and Certificate of Incumbency must be signed as follows:

- **Corporations:** Secretary or assistant secretary of the company **must** sign.
- **Any Partnership type:** One of the general partners must sign. If the general partner is an organization, show the name of the general partner and include capacity of signer.
- **Limited Liability Company:**
 - **Member Managed LLC:** One of the members or an officer of the company must sign. If the member or manager is an organization, show the name of the member or manager and include capacity of signer.
 - **Manager Managed LLC:** The manager or managers or an officer authorized of the company must sign. If the member or manager is an organization, show the name of the member or manager and include capacity of signer.
- **Other unincorporated organizations:** An officer of the organization who is authorized by the by-laws or operating agreement of the company must sign.
- **Government entities, authorities or agencies:** An authorized signer of the government entity/authority who is authorized by the statutes must sign.

In Witness Whereof, I have hereunto set my hand as (title) of the Organization listed above

Title: SECRETARY

Type or Print Name of Certifying Individual

TANYA L. HOWELL

Name of Company who is General Partner or Member, leave blank if not applicable. (Type or print Name of company including the legal name of any member, managing member, manager, or general partner who is signing and who is not an individual)

Signature:		Date:	6/21/2024
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Resolution No. 06.21.24(04)-4
Bank of America Securities Account Authorizing Persons Resolutions

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: Palomar Health Development, Inc., maintains securities accounts with Bank of America. Adoption of the attached Bank of America Securities Account Authorizing Persons Resolutions (No. 06.21.24(04)-4) is required in order to provide the Bank with specimen signatures of the current corporate officers and other authorized signatories. This Resolution is required based on the following actions:

- Changes to the organizational structure of Palomar Health

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board adopt Resolution No. 06.21.24(04)-4 Bank of America Securities Account Authorizing Persons Resolutions.

Motion:

Individual Action: X

Information:

Required Time:

**Certification/Resolution (“Cert/Res 250”)
Completion Instructions**

Please refer to the number on the Cert/Res 250 form that corresponds to the number on these Completion Instructions (for example, (1) below corresponds to (2) on the form).

1. Complete the first paragraph of the Certificate portion of the document with (1) Entity name, (2) legal form of organization (for example, corporation, limited liability company, partnership or sole proprietorship, or trust), (3) jurisdiction of organization, and (4) address of principal place of business.

If more than one entity is controlled by the governing body of the Entity, and the Cert/Res 250 is to be used as evidence of trading authority for all such entities, a separate page, labeled Annex A, with the name of each entity, its legal form of organization, jurisdiction of organization, and principal place of business may be provided.

2. Select and check the appropriate box reflecting (1) the Entity’s legal form of organization and (2) the presence or absence of a governing body.
3. Have the Certificate signed and dated by a person authorized to (1) execute certifying documents on behalf of the Entity (for example, the secretary/assistant secretary of a corporation or the general partner of a limited partnership) and (2) witness that the persons listed on the Resolutions have proper authority to act on behalf of the Entity. **PLEASE NOTE, THERE SHOULD BE AT LEAST ONE SIGNATORY TO THE CERTIFICATE THAT IS NOT ALSO LISTED AS AN AUTHORIZED PERSON IN THE RESOLUTION.***

Note: For a Trust, in addition to the Cert/Res 250, signed by all of the trustees named in the Trust Agreement, submit; the form of Certificate of Trustees (a Bank of America Merrill Lynch form) and a copy of the Trust Agreement.

4. Affix the seal of the Entity at bottom left of the Certificate. If a seal is not available, check the box indicating “No seal is available.”
5. Supply the name, title, and signature of each person being granted authority to act on behalf of the Entity. If the Entity is authorizing an agent (for example, an investment advisor or investment manager), neither title nor signature is required and the capacity should be listed as agent, investment advisor, or investment manager as appropriate.
6. If margin and short sales are permitted, check the box on page 2 above the “Second” Resolution.

**If each person who signs the Certificate is also named as an Authorized Person in the Resolutions, additional evidence of authority may be required. This requirement may be satisfied by delivery of an Incumbency Certificate (1) in the form we have prepared for your convenience (available upon request from your sales representative) or (2) in your own form, that provides evidence of at least one person named in both sections of the Cert/Res 250 was duly appointed and is authorized to both execute documents, such as the Cert/Res 250 and engage in the activities discussed therein. Either (1) or (2), as the case may be, must be signed and dated by a person with authority to execute such a document on behalf of the Entity and who is not also named in either section of the Cert/Res 250.*

CERTIFICATE – Section One -- For Corporations, Limited Liability Companies, Partnerships, Sole Proprietorships and Trusts¹

Each person executing this Certificate on behalf of _____
(insert name of Entity), a _____ (insert form of organization) organized under
the laws of _____ (insert jurisdiction of organization) and having a principal place
of business/address at _____ (insert street address of
principal place of business) (and, if applicable, on behalf of those entities listed on an attached Annex A²,
collectively, the “**Entity**”), being duly authorized, hereby certifies to Bank of America, N.A. (“**BANA**”),
BofA Securities, Inc. (“**BofAS**”) and each of their affiliates (together, the “**BofA Affiliate**”) that:

- it is duly organized and existing;
- no limitation has been imposed on its lawful powers by its organizational documents, applicable law or otherwise;
- each BofA Affiliate, its successors and assigns and each of its respective directors, officers, agents, and employees (each, a “**Released Party**”) is authorized to rely on this Certificate and the attached Resolutions and is hereby released and forever discharged from and against any and all liabilities, costs, damages and expenses (including reasonable attorneys’ fees) it may incur in connection with such reliance, which release and discharge shall be in addition to any rights it may otherwise have; and this release shall survive any revocation of the Certificate with respect to transactions entered into prior to such revocation; and (d) (mark the appropriate box below):

If the Entity is a corporation, limited liability company or other entity that is governed by a Board of Directors or similar governing body, the Resolutions attached hereto (a) have been duly adopted by the Board of Directors or similar governing body of the Entity, (b) are currently in full force and effect, (c) conform with the provisions of the charter and bylaws or memoranda and articles of association and (d) are within the Entity’s lawful powers; or

If the Entity is a partnership, limited liability company, sole proprietorship, Trust³ or other entity that is not governed by a Board of Directors or similar governing body, (a) this Certification conforms with the organizational documents of and is within the lawful powers of the Entity; (b) the Entity and each Authorized Person (as defined and identified in the Resolutions attached hereto) possesses the authority under the organizational documents of the Entity to take the actions described in the Resolutions, to the same extent and in the same manner as if such authority had been conferred by such Resolutions; (c) each undersigned individual is authorized to certify as to the specimen signatures of each Authorized Person; (d) the authority of each Authorized Person, his or her delegates, and his or her successors shall continue until an officer of the appropriate BofA Affiliate has received and has had a reasonable time to act upon written notice of the revocation or revision thereof and the Entity shall be responsible for all transactions entered into prior to effectiveness of such notice; and, if applicable, (e) if the Entity is organized as a partnership, each undersigned individual further certifies, on behalf of the Entity, that, in the event of the death, retirement, withdrawal or termination of any general partner of the partnership; (i) the remaining partners will immediately notify an officer of the appropriate BofA Affiliate of such fact; and (ii) each BofA Affiliate is authorized to take such action, require such documents, retain such portions of and/or restrict transactions in the Entity’s account(s) as it may deem advisable to protect against any tax, liability, penalty or loss under any present or future laws or otherwise.

The actions taken prior to the execution of this Certificate by any Authorized Person in connection with or related to the matters set forth in or reasonably contemplated or implied by the foregoing certifications are hereby ratified and certified to be, in all respects, the acts and deeds of the Entity.

NOTE: IF EACH INDIVIDUAL SIGNING BELOW IS ALSO NAMED AS AN AUTHORIZED PERSON IN THE ATTACHED RESOLUTIONS, ADDITIONAL EVIDENCE OF AUTHORITY MAY BE REQUIRED (for example, an Incumbency Certificate).

Name	Title

Signature	Date

Name	Title

Signature	Date

Please affix seal here or check the box below if no seal is available:

No seal is available.

[SEAL]

**RESOLUTION NO. 06.21.24(04)-4
AUTHORIZING PERSONS RESOLUTIONS OF THE BOARD OF DIRECTORS OF
PALOMAR HEALTH DEVELOPMENT, INC.**

Section Two -- Resolved:

First: That each officer, director, general partner, manager, employee, agent (including any investment manager), trustee and attorney-in-fact of the Entity having actual or apparent authority to act, including, without limitation, persons specifically identified below, their delegees and successors (each, an "Authorized Person") is hereby authorized and empowered for and on behalf of the Entity (including

each entity listed on Annex A), to establish and maintain one or more accounts (each, an “**Account**”) with one or more BofA Affiliates for the purpose of purchasing, selling, borrowing, lending, otherwise acquiring and disposing of (including in repurchase, reverse repurchase, dollar roll, forward and when-issued transactions), and generally transacting in and with (including in secured loans and, if a margin account is established, in margin transactions and short sales) securities and instruments of every kind, including, without limitation, stocks, bonds, notes, evidences of indebtedness, corporate debt securities, commercial paper, certificates of deposit, bankers acceptances, master notes, money market funds, repurchase agreements, any kind of derivative (including, without limitation, equity, interest rate, currency, total return, credit default and swap transactions, security-based swap agreements, contracts for difference, and any other similar or other transactions or agreements), spreads, straddles, combinations, foreign currencies, whole loan mortgages, any and all interests and participations in mortgage loans and other financial instruments similar to any of the foregoing and listed and over-the-counter put and call options (both covered and uncovered) relating to any of the foregoing (each, an “**Instrument**,” and any transactions entered into in respect of any Instrument, an “**Activity**”), and each BofA Affiliate may deal with each Authorized Person as though it were dealing with the Entity directly.

NOTE: IF ANY SIGNATORY BELOW IS ALSO REFLECTED ON THE CERTIFICATE ABOVE, FURTHER DOCUMENTS MAY BE REQUIRED (for example, an Incumbency Certificate). *(Names, titles and signatures of additional authorized persons may be provided on a separate annex hereto)*

Name	Name	Name	Name
Title (or Capacity)	Title (or Capacity)	Title (or Capacity)	Title (or Capacity)
Signature <i>(not required for agent)</i>	Signature <i>(not required for agent)</i>	Signature <i>(not required for agent)</i>	Signature <i>(not required for agent)</i>

Please **check this box if margin and or short sale transactions are to be permitted.**

Second: That the Entity and each Authorized Person are hereby granted the fullest authority to establish and maintain margin Accounts with any BofA Affiliate; to sell (including short sales), loan, pledge, or grant a security interest in any and all Instruments, Activities and other property on behalf of the Entity; to borrow money, Instruments and other property from or through any BofA Affiliate or others and to secure repayment thereof with the property of the Entity, to agree to any terms or conditions regarding the foregoing, and to execute on behalf of the Entity any agreement, release, power of attorney, assignment or other document relating thereto.

Third: Each Authorized Person is hereby granted the fullest authority to act in the name and on behalf of the Entity with respect to each Account and Activity, including authority (without limiting the generality of the foregoing) to: (1) give instructions (whether in written, electronic, oral or other form) to any BofA Affiliate and to receive (whether in written, electronic, oral or other form) confirmations, statements of account, notices, demands and other documents relating to each Account and any Activity; (2) bind the Entity to any contract, arrangement, transaction or activity entered into with or through any BofA Affiliate; (3) pay to any BofA Affiliate such sums as may be necessary in connection with each Account and any Activity; (4) deposit Instruments, funds and other property of the Entity with any BofA Affiliate and to grant security interests therein; (5) order the receipt, transfer or delivery of any Instrument,

funds or other property of the Entity (whether free or versus payment or transaction or non-transaction related) from or to any person (including any Authorized Person) and to order the transfer of record ownership of any Instrument or other property to any person (including any Authorized Person) and in any name whatsoever; (6) endorse any securities, stock powers or other Instruments in order to pass title thereto; (7) direct the sale, transfer, exchange or exercise of any rights with respect to any such Instruments or other property of the Entity; (8) agree to any terms or conditions regarding each Account and to execute on behalf of the Entity (whether in paper, electronic or other form) any agreement, release, power of attorney, assignment or other document in connection with such Account and the property therein; (9) direct any BofA Affiliate to surrender any Instrument or other property to any party for the purpose of effecting any exchange or conversion or for any other purpose; (10) withdraw and accept delivery of Instruments, funds and other property of the Entity; (11) appoint any other person to do any and all things which any Authorized Person is hereby empowered to do; and (12) generally to do and take all action in connection with each Account and Activity that is deemed necessary or desirable with respect thereto by any Authorized Person.

Fourth: That the authority of each Authorized Person, his or her delegees, and his or her successors shall continue until an officer of the appropriate BofA Affiliate shall have received from the Entity, and have a reasonable time to act upon, written notice of the revocation or revision thereof. The Entity shall be responsible for all transactions entered into prior to the effectiveness of such notice.

Fifth: That the proper person⁴ of the Entity is hereby authorized and directed to certify to each BofA Affiliate: (1) a true copy of these Resolutions; (2) specimen signatures of the individuals empowered hereby; (3) that the Entity is duly organized and existing; (4) that these Resolutions conform with the provisions of the organizational documents of the Entity and are within the lawful powers of the Entity and that no limitation has been imposed on such lawful powers by the documents of the Entity, applicable law, or otherwise; (5) any changes in the office or powers of an Authorized Person hereby empowered, notice of which, when received with reasonable time to act upon it, shall be adequate both to terminate the powers of the Authorized Person therefore authorized, and to empower the Authorized Person(s) thereby substituted; and (6) on behalf of the Entity, the release and discharge described in Resolution “Seventh” below.

Sixth: That all actions taken prior to adoption of these Resolutions by any Authorized Person in connection with or related to the matters set forth in or reasonably contemplated or implied by the foregoing Resolutions be, and each of them hereby is, adopted, ratified, confirmed and approved in respect of the acts and deeds of the applicable Entity.

Seventh: That each BofA Affiliate, its successors and assigns, and its respective directors, officers, agents and employees (each, a “**Released Party**”) is hereby released and forever discharged from and against any and all liabilities, costs, damages and expenses (including reasonable attorneys’ fees) it may incur in connection with its reliance on these Resolutions and the related Certificate, which release and discharge shall be in addition to any rights it may otherwise have and shall survive any revocation of the Certificate with respect to transactions entered into prior to such revocation.

¹ The Entity may, if it prefers, submit its own form of Evidence of Trading Authority authorized to act on its behalf.

² If an Annex A is attached to this Certification identifying one or more other entities that are controlled by the governing body of the Entity (collectively, “Additional Entities”), the term “Entity,” as used in these Resolutions, shall include each such Additional Entity unless the context otherwise provides.

³ If the Entity is a Trust, each Trustee must sign the Certificate names, titles and signatures of trustees may be provided on a separate annex hereto).

⁴ A proper person could include, for example, the secretary of a corporation, the managing member of a limited liability company, the general partner of a partnership, or the trustee of a trust.

**Palomar Health Development, Inc.
Financial Report**

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: At each regularly scheduled meeting of the Board of Directors of Health Development, the staff members provide the most recent financial report. Aimee Ebner will review Health Development's May 2024 and YTD FY2024 Financial Reports (*Addendum E*).

Budget Impact: None.

STAFF RECOMMENDATION: Staff recommends approval of Health Development's May 2024 and YTD FY2024 Financial Report.

Motion: X

Individual Action:

Information:

Required Time:

Resolution No. 06.21.24(05)-5
Setting the Date and Time for the Remaining Regular Meeting
for Calendar Year 2024

TO: Palomar Health Development Board

MEETING DATE: Friday, June 21, 2024

FROM: Tanya Howell, Corporate Secretary

Background: The Bylaws of Palomar Health Development, Inc. {*ARTICLE IV, Section 4.03(a), amended January 7, 2015*} require that the Board pass a Resolution stating the date, time and location of the Board’s second regular meeting for the calendar year.

As this is the Annual Meeting of the Board, Resolution No. 06.21.24(05)-5—which will be edited to include the date, time and place of the Board’s remaining regular meeting for the calendar year—has been drafted and is attached for the Board’s review. The month of December has been chosen in order to allow time for completion of the Annual Audited Financials and review thereof by the Audit Committee of the Board.

The Board is requested to choose between the three following dates.

DATE TIME	PURPOSE OF MEETING	LOCATION
Monday December 9, 2024 11:00 a.m.	Second Regular Meeting Calendar Year 2024	See below
OR		
Thursday December 12, 2024 1:00 p.m.	Second Regular Meeting Calendar Year 2024	See below
OR		
Monday December 16, 2024 10:00 a.m.	Second Regular Meeting Calendar Year 2024	See below

LOCATION OPTIONS:

- **IN PERSON:**
 - The Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA 92029
 - PHD Board members who are also elected members of the Palomar Health Board of Directors will attend at this location, unless otherwise noticed when the agenda is published
 - Elected members of the Board of Directors of Palomar Health who are not members of the PHD Board and wish only to observe, non-Board member attendees, and members of the public may also attend at this location
- **VIRTUAL:**
 - Elected members of the Board of Directors who are not members of the PHD Board and wish only to observe, non-Board member attendees, and members of the public may attend the meeting virtually utilizing an option that will be provided on the agenda and in the meeting invitation

Budget Impact: N/A

**Resolution No. 06.21.24(05)-5
Setting the Date and Time for the Remaining Regular Meeting
for Calendar Year 2024**

STAFF RECOMMENDATION: Staff recommends that the Board set the date, time and location for the Board's second regular meeting for Calendar Year 2024, and that the Board adopt Resolution No. 06.21.24(05)-5 after it has been amended to reflect the date and time chosen.

Motion:

Individual Action: **X**

Information:

**RESOLUTION OF THE BOARD OF DIRECTORS OF
PALOMAR HEALTH DEVELOPMENT, INC.
SETTING THE DATE AND TIME FOR THE
REMAINING BOARD MEETING FOR CALENDAR YEAR 2024**

WHEREAS, Palomar Health Development, Inc. [Health Development] is required, pursuant to Section 54954 of the California Government Code and Section 4.03(b) of the Health Development Bylaws, to pass a resolution adopting the date, time and location of the regular board meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Health Development that the following are the date, time and location for the remaining regular meeting for Calendar Year 2024 (January – December):

CALENDAR YEAR 2024 BOARD MEETING SCHEDULE

<u>DATE</u>	<u>PURPOSE OF MEETING</u>	<u>LOCATION</u>
<p>Monday December 9, 2024 11:00 a.m. OR Thursday December 12, 2024 1:00 p.m. OR Monday December 16, 2024 10:00 a.m.</p>	<p>Regular Meeting Fiscal Year 2024</p>	<p>IN PERSON OR VIRTUAL¹</p>

PASSED AND ADOPTED at the meeting of the Board of Directors of Health Development, held on June 21, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

DATED: June 21, 2024

APPROVED:

ATTESTED:

Terry Corrales, RN, Chairperson
Board of Directors
Palomar Health Development, Inc.

_____, Secretary
Board of Directors
Palomar Health Development, Inc.

¹IN PERSON:

- o The Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA 92029
 - PHD Board members who are also elected members of the Palomar Health Board of Directors will attend at this location, unless otherwise noticed when the agenda is published
 - Elected members of the Board of Directors of Palomar Health who are not members of the PHD Board and wish only to observe, non-Board member attendees, and members of the public may also attend at this location

VIRTUAL:

- o Elected members of the Board of Directors who are not members of the PHD Board and wish only to observe, non-Board member attendees, and members of the public may attend the meeting virtually utilizing an option that will be provided on the agenda and in the meeting invitation

ADDENDUM A

Meeting Minutes

ATTENDANCE ROSTER		
MEMBERS	MEETING DATE	
	6/12/2023	12/19/2023
Terry Corrales, RN, Chairperson	P	P
Laurie Edwards-Tate, MS, Vice-Chairperson	P	P
Linda Greer, RN, Secretary	V	P
Diane L. Hansen	E	P
Hugh King, Treasurer	P	V
Staff Attendee		
Tanya Howell Board Assistant/Corporate Secretary	P	P
Guest Presenters¹		

V = Virtual P = Present E = Excused

¹ See text of minutes for names of invited guests/presenters

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
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I. CALL TO ORDER

- Chairperson Terry Corrales called the meeting to order at 12:33 p.m.
- Quorum comprised of Directors Corrales, Edwards-Tate, Greer, Hansen & King
- **Notice of Meeting** and **Full Agenda Packet** were posted at Palomar Health’s (PH) Administrative Offices and on the Palomar Health Development, Inc. (PHD) home page on the PH website on Wednesday, December 13, 2023, which is consistent with legal requirements. Notice of that posting was also made that date via email to the PHD Board and staff members.

II. PUBLIC COMMENTS

- There were no public comments

VI. PRESENTATION (*Out of order due to presenter availability*)

A. Update on Grants & Contract Inventory	<i>Information only</i>	
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- Utilizing the presentation included as Addendum A, Aimee Ebner, Financial Services Manager, presented the update
- CURRENT GRANTS (*PAGE 25*)
 - o For each current grant, Ms. Ebner named the purpose of the grant, the amount awarded, the funds remaining in FY24, and the term of the grant, as well as updates on amounts invoiced, overhead amounts received, and budgeted overhead amounts, all as listed in the presentation materials in the packet (*other comments listed below*)
 - o The first 3 programs were funded by the First 5 Commission of San Diego
 - The Healthy Development Services (HDS) award included a rollover from FY23 of just over \$252K
 - The First Steps home visiting program award included a rollover from FY23 of \$35.3K
 - The CalWORKs Home Visiting Program was similar to First Steps, but targeted a specific group of the population – people were enrolled in the CalWORKs program
 - Cindy Linder, the Regional Coordinator for HDS North Inland, and Shirin Strauss, Program Director for First Steps, will be providing presentations related to the First 5 programs at the next meeting
 - o The Victim Services Fund received an increase in the reimbursement rate for forensic exams
 - o In-N-Out Burger renewed the award for services at Camp Hope for the child abuse program

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
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- EXPIRED GRANTS (PAGE 27)
 - The Bioterrorism grant expired in 2019, but the \$32K remaining in the funds will be enough to fund the Everbridge Mass Notification System for one more year
 - The Marjorie Mosher Schmidt award for forensic health education for nurses had \$829 remaining
 - The Green Oaks Ranch award through New Alternatives was terminated on June 30th, as the County of San Diego had opted not to renew their grant to New Alternatives after that date, but she didn't know if the County had made any further plans related to continued provision of the services with another/other providers
 - In response to inquiries about the County's decision regarding Green Oaks Ranch, Michelle Shores, Director of Forensic Health & Trauma Recovery, stated that there had been changes both in strategic planning by the County and laws related to how services could be provided, and the County had to make decisions regarding allocation of funds available
 - 1) She added that there was never an issue with the services provided, and the team had been working with childcare services for ways that would allow child welfare to more robustly utilize the services at One Safe Place

VII. NEW BUSINESS (Out of order due to presenter availability/guest speaker)

C. Ratification of the FY2024 Operating Budget for Palomar Health Development	<p>MOTION: By Director Greer seconded by Director Edwards-Tate and carried to ratify the FY2024 Operating Budget for Palomar Health Development</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:</p>	
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- Referencing the table on page 5, Ms. Ebner reviewed the budget, which had been approved by the Palomar Health Board and required ratification by this body
 - Revenue of \$399K would primarily be generated by indirect revenues from the First 5 grants
 - There was also about \$9K in revenue budgeted, based on the prior year's investment income performance
 - Expenses consisted of audit and tax prep fees, the \$3,500/month management fee paid to Palomar Health, the maintenance and support for the accounting system, as well as smaller expenses for licensing, renewals, and the filing of 1099s
 - Imputed interest expense was \$66.9K
 - Net income was anticipated to be \$262,912

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
<p>D. Fiscal Year-End June 30, 2023, and October 2023 & YTD FY2024 Financial Reports</p>	<p>MOTION: By Director Hansen, seconded by Director Greer and carried to approve the Fiscal Year-End June 30, 2023; and October 2023 & YTD FY2024 Financial Reports as presented.</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:</p>	<ul style="list-style-type: none"> Director Hansen agreed to take Director Edwards-Tate’s inquiry about pursuing more funding for safety net programs through the Foundation for further discussion in a different venue
<ul style="list-style-type: none"> Utilizing the presentation included as Addendum B, Ms. Ebner presented the financial reports for FYE June 30, 2023, and through October 2023 BALANCE SHEET AT 6.30.2023 (PAGE 29) <ul style="list-style-type: none"> Total Assets were at \$2.1M, with Total Liabilities and Fund Balance in the same amount INCOME STATEMENT AT 6.30.2023 (PAGE 30) <ul style="list-style-type: none"> Revenue was favorable by \$24K due to increased funding from HDS and higher performance by the money market dividends (indirect of \$12K and money market of \$12.5K) Expense was higher than budgeted, at \$136K vs. a \$129K budget, making it unfavorable by just under \$7K <ul style="list-style-type: none"> The variance was mainly due to having budgeted for audit based on prior year, and the actual was slightly higher this year The MSA with Palomar Health had also been updated to pay an additional \$500/month, causing a \$6K variance as the budget had been submitted before that amendment was approved FINANCIAL TREND (PAGE 31) <ul style="list-style-type: none"> The trend covers 5 years from FY2019-FY2023 <ul style="list-style-type: none"> The tiny orange line in FY2019 was for the Research Institute, which was still active during that FY Revenues tended to hover around \$330K-\$340K/year Net Profit was around \$220K/\$230K for FY2023 INDIRECT REVENUE SOURCES (PAGE 32) <ul style="list-style-type: none"> Blue represented HDS, which made up about 53% of the Indirect Revenues in FY23 Orange represented First Steps, which made up the second largest amount of about 25% in FY23 		

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
<ul style="list-style-type: none"> o Lime represented CalWORKs, which made up 20% of the Indirect Revenues in FY23 o Bright green represented CalLEARN which made up 2% of the Indirect Revenues in FY23 <ul style="list-style-type: none"> – This program ended last year but garnered additional revenues over the last two years • BALANCE SHEET AT OCTOBER 31, 2023 (PAGE 33) <ul style="list-style-type: none"> o There were \$2.2M in Assets and Liabilities • INCOME STATEMENT AT OCTOBER 31, 2023 (PAGE 34) <ul style="list-style-type: none"> o Revenue was shy of the targeted budget, with the shortfall mainly due to timing; and when salaries were very high, the Revenue to reimburse tended to be lower <ul style="list-style-type: none"> – There was also a lot PTO being used in November, with more anticipated in December, but that was expected to balance out in January/February o Expenses were favorable by \$2,386, partly because the accounting fees were budgeted over 12 months, with total invoices of \$5K vs. the budget of \$6,667 o Insurance had also been spread out over 12 months, and that expense was not yet posted o Overall actual Change in Net Assets was \$75K, a budget variance of \$12K through October 31st • SOURCES OF INDIRECT REVENUE (PAGE 35) <ul style="list-style-type: none"> o The pie chart was just another example of revenue sources, with HDS again making up just over half, followed by First Steps with 24% and CalWORKs with 19% o Ms. Ebner added that the difference between these numbers and those that are reported in the audited financials was that these numbers represent unrestricted funds that are available for use by Palomar Health Development; and the temporarily restricted funds that are restricted to use by the grant programs will be included in the audit results • In response to an inquiry by Director Greer related to the \$68K in Interest listed on the Income Statement on Page 30, Ms. Ebner explained that the interest was for the Line of Credit (LoC) that had been established with Palomar Health many years ago when PHD was first founded <ul style="list-style-type: none"> o That LoC agreement had been amended to make it a 0% interest loan, however, accounting rules require that an imputed interest rate be imposed based on what the rate was at the time it was changed to 0% <ul style="list-style-type: none"> – Ms. Ebner then asked auditor Andy Maffia if he could more fully explain the imputed interest accounting – Mr. Maffia stated that it was simply an accounting exercise, and the company was not actually paying interest 		

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
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1) Under Generally Accepted Accounting Principles (GAAP), if you have a loan with interest that is below market (which 0% would be), a portion of the amount being repaid must be claimed as interest (e.g., if \$1M was borrowed, to be paid over 5 years, a portion of that—say \$100K—should be listed in the accounts as an interest expense, even though all that is being repaid is the principle amount of \$1M)

- Following a question from Director Edwards-Tate related to the possibility of the Foundation being able to obtain more funding to fill the gaps for the safety net programs, Director Hansen pointed out that most of the funding from the Foundation came from donors for specific services or equipment needs for the health system, so the programs ultimately had separate goals; however, Director Hansen agreed to take the question back for discussion

A. Independent Audit of the Annual Financial Report of Palomar Health Development, Inc., for Fiscal Year End 2023

i. Resolution No. 12.19.23(01)-6 – Authorizing Acceptance of the Independent Audit of the Annual Financial Statements of Palomar Health Development, Inc., for Fiscal Year End 2023 as the Annual Report

MOTION: By Director Greer, seconded by Director Edwards-Tate to approve Resolution No. 12.19.23(01)-6 – Authorizing Acceptance of the Independent Audit of the Annual Financial Statements of Palomar Health Development, Inc., for Fiscal Year End 2023 as the Annual Report.

Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:

- Andy Maffia, Partner at Aldrich CPAs + Advisors LLP, thanked the Board for having him join the meeting, noting that it was always good as an auditor to present to the Board when bearing good news
- He and his team had performed and prepared the audit and the audit report, which had been presented to PHD Audit Committee in detail a few weeks ago; therefore, his presentation at this meeting would be to walk through the overall audit results at a high level to ensure all Board members were aware of the audit results and to answer any questions, which he asked the Board to ask as they arose
- EXECUTIVE SUMMARY (P39)
 - o The summary states the significant takeaway points for the audit process, which was conducted based on an engagement letter that outlined what PHD’s responsibilities and the responsibilities of the auditors would be
 - o The team performed enough procedures to complete the terms of the engagement letter and, although it might seem obvious that they had completed the tasks that they had been asked to do, the final outcome was to provide an opinion regarding the overall outcome of the audit

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
<ul style="list-style-type: none"> – Mr. Maffia’s team had gone through all of the procedures with no issues, having tested enough transactions to be able to render an unmodified opinion, which was the highest level of assurance that could be provided; and he offered his congratulations to the organization o Another part of the process the auditors followed was to ensure that they had a good understanding of how information flowed throughout the organization, which was done by reviewing the internal controls, a system of checks and balances that could help prevent errors/fraud from occurring <ul style="list-style-type: none"> – One of the most common internal controls would be a segregation of duties, wherein there was not just one person involved in all aspects of a single transaction, rather, there was one person initiating the transaction, with someone else reviewing it for accuracy <ol style="list-style-type: none"> 1) With at least 2 people involved, that second set of eyes would help to cut down on errors – Although the auditors would not express an opinion regarding the organization’s internal controls, they would report to the Board any deficiencies that had been found; however, there were not any deficiencies or material weaknesses identified during this audit o The overall audit approach wasn’t a 100% absolute audit, rather was conducted like all audits, by taking a risk-based approach, focusing on the areas most significant to the organization as well as to a reader of the financial statements, not by looking at every single transaction <ul style="list-style-type: none"> – The audit would be attached to the organization’s financial statements so that anyone who wanted to review the financials before determining whether they wanted to donate would also have that information o The auditors did receive the full cooperation of management, which primarily consisted of Ms. Ebner <ul style="list-style-type: none"> – A lot of questions were asked, there were numerous requests for documentation and support, in order to ensure an understanding of what transactions occurred o Mr. Maffia stated that he had the privilege of presenting the results, which were arrived at due to hard work of the PHD team, and he appreciated the professionalism that accompanied the audit process this year • In response to a request that Mr. Maffia made some closing remarks regarding the bottom line of PHD, Mr. Maffia responded the opinion provided by the auditors was over the fair presentation of the financial statements, not over the financial health nor how well the organization was doing; however, he noted that he did sit on several not-for-profit boards, and had been our auditor for several years, so offered an historical overview <ul style="list-style-type: none"> o Going back several years, the net asset position of the organization was negative, but in 2022 it was a \$248,953, which had increased to \$426,208 in 2023, showing a trend in the right direction o Referencing Page 55, Mr. Maffia also noted that the organization has generated positive cash flows from core operations, another indicator of good financial health 		

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
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III. INFORMATION ITEMS

A. First 5 Commission of San Diego Fiscal Reviews for Contract No. 546245 (HDS-North Inland) – March & October 2023	<i>Information only</i>	
B. First 5 Commission of San Diego Fiscal Reviews for Contract No. 545639 (First Steps-North Region – February & October 2023	<i>Information only</i>	

- Items III.A. & III.B. were discussed simultaneously
- Mrs. Howell stated that the First Five San Diego Commission audited the programs for which they provide funding each year in order to ensure that the programs were performing in accordance with the terms of their grants
 - The documents on pages 10-11 and 12-13 of the packet represent the findings that resulted from the First Five audits for Healthy Development Services and First Steps, respectively, for Calendar Year 2023; and they were being presented as information for the Board’s review

IV. OLD BUSINESS

A. April 2023 & YTD FY2023 Financial Report	<p>MOTION: By Director Greer, seconded by Director Edwards-Tate and carried to approve the April 2023 & YTD FY2023 Financial Report as presented</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:</p>	
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- Referencing Addendum D (page 60) Mrs. Howell informed the Board that she had discovered while finalizing the minutes from the June 2023 Board meeting that the referenced financial statements had been thoroughly reviewed, but that no vote to approve them had been taken
 - After consultation with Kevin DeBruin, Chief Legal Officer, she was authorized to add a vote on that set of financials to the “Old Business” section for today’s meeting so that the appropriate action could be taken

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
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B. Prior Meeting Follow-ups	<i>Information only</i>	
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- At the December 2022 meeting, a request had been made that information related to the Forensic Health Services programs be presented to the Palomar Health Board
 - Ms. Shores responded that she had recently presented the information to the Community Relations Committee, but she was willing to do so again
- Mrs. Howell also noted that there had been three follow-up requests made at the June 2023 meeting, with the first two having been addressed in today’s meeting, and the third having been forwarded to the PH Board’s assistant for coordination at a future meeting of that body

V. MINUTES

A. Monday, June 6, 2022	<p>MOTION: By Director Edwards-Tate, seconded by Director Hansen and carried to approve all 3 sets of the minutes, for the meetings held on Monday, June 6, 2022, Monday, December 12, 2022, and Monday, June 12, 2023</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer –aye; Director Hansen – aye; Director King – aye; Absent:</p>	
B. Monday, December 12, 2022		
C. Monday, June 12, 2023		

- In response to an inquiry regarding why there were three sets of minutes being presented for approval – going back to June of 2022 – Mrs. Howell explained that she had been heavily involved in the compilation/completion of all the paperwork required for the issuance of bonds in 2022, which had prevented her from being able to finalize the minutes she had drafted during those three meetings, a task she completed in time for this meeting

VII. NEW BUSINESS (Continued)

B. Executed, Budgeted, Routine Physician Agreements	<p>MOTION: By Director Hansen, seconded by Director Greer and carried to approve the Executed, Budgeted, Routine Physician Agreements as presented</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:</p>	
--	--	--

- Director King stated that these were standard contracts for the physician who supported the grants programs, and Mrs. Howell added that they were both for Dr. Byron Chow, extending the terms of his contracts to act as a consultant to the Healthy Development Services and First Steps programs

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• DISCUSSION	CONCLUSIONS/ACTIONS	FOLLOW-UP/ RESP PARTY
<p>E. Resolution No. 12.19.23(02)-7 – Setting the Date, Time & Location for the Annual Organizational Meeting for Calendar Year 2024</p>	<p>MOTION: By Director Edwards-Tate, seconded by Chairperson Corrales, and carried to approve Resolution No. 12.19.23(02)-7 – Setting the Date, Time & Location for the Annual Organizational Meeting for Calendar Year 2024 for Friday, June 21, 2024, from 1:30 to 3:30 p.m. in the Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:</p>	
<ul style="list-style-type: none"> • Mrs. Howell stated that the Board was required to set a date, time and location for the annual organizational meeting for the following calendar year, and she referenced Page 10, on which three dates had been suggested <ul style="list-style-type: none"> o Those dates had been chosen because there was either a PH Board or PH Board Committee meeting on them 		
<p>F. Resolution No. 12.19.23(03)-8 – Naming Authorized Signatories for Banking Accounts & Setting Signature Authority Limits</p>	<p>MOTION: By Director Greer, seconded by Director Edwards-Tate, and carried to approve Resolution No. 12.19.23(03)-8 – Naming Authorized Signatories for Banking Accounts & Setting Signature Authority Limits</p> <p>Carried by the following vote, taken by roll call: Chairperson Corrales – aye; Director Edwards-Tate – aye; Director Greer – aye; Director Hansen – aye; Director King – aye; Absent:</p>	
<ul style="list-style-type: none"> • Mrs. Howell stated that the Board of Palomar Health had recently instituted an increase in the signature authority limits for a single signature on checks or other forms of payment, that increase being from a single signature for amounts up to \$10,000 to a single signature for amounts up to \$20,000 <ul style="list-style-type: none"> o After discussing the matter with members of the finance team, Ms. Ebner had requested that the signature limits for Palomar Health Development be updated to reflect the same signature authority limits o Passage of the Resolution on Page 23 of the agenda packet would fulfill that request 		
<p>VIII. BOARD MEMBER COMMENTS/FUTURE AGENDA ITEMS</p>		
<ul style="list-style-type: none"> • Chairperson Corrales stated that she was proud to be part of the Palomar Health system, with everyone working so hard to ensure that our constituents were being helped and provided with much-needed services. She knew that in the future everyone was going to work twice as hard so that we could do even more for our community. She then wished everyone a safe holiday season. 		

BOARD OF DIRECTORS – MEETING MINUTES – TUESDAY, DECEMBER 19, 2023

AGENDA ITEM

• **DISCUSSION**

CONCLUSIONS/ACTIONS

**FOLLOW-UP/
RESP PARTY**

IX. ADJOURNMENT

Chairperson Corrales adjourned the meeting at 1:39 p.m.

SIGNATURES:

PHD Board Chairperson

Terry Corrales, RN

PHD Board Assistant

Tanya Howell

Next Meeting: Friday, June 21, 2024, from 1:30 to 3:30 p.m., in the Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA

DRAFT

ADDENDUM B

Grant Update

June 21, 2024

Current Grants

TITLE	GRANTOR	PURPOSE	AWARDED	FY24 FUNDS REMAINING	BEG/END DATE	UPDATES
Healthy Development Services (HDS)	First 5 Commission	To serve as lead agency for the North Inland Region to provide integrated care and treatment services that address the health, developmental and behavioral needs of children ages birth through 5 years	\$2,103,564 Renewed Annually *includes rollover of \$252,065 from FY23	\$418,065	07/01/23-06/30/24	*\$1,685,499 invoiced in FY24 (Jul23-May24) *\$179,564 overhead received in FY24 *Overhead budget of \$227,662 for FY24
First 5 First Steps	First 5 Commission	To provide a comprehensive, community-based Targeted at Risk Home Visiting project for the North Inland/North Coastal regions using the Healthy Families America (HFA) and Parents As Teachers (PAT) nationally-recognized evidence-based models. Palomar Health leads this project and provides education, resources and support through direct home visiting services, parenting workshops, and special events for children and families.	\$890,472 Renewed Annually *includes rollover of \$35,298 from FY23	\$118,482	07/01/23-06/30/24	*\$771,990 invoiced in FY24 (Jul23-May24) *\$75,740 overhead received in FY24 *Overhead budget is \$85,429 for FY24
CalWORKs Home Visiting Program	County of San Diego HHSA	To provide direct home visiting services to North Inland/North Coastal families who are enrolled in CalWORKs (the California Work Opportunities and Responsibility to Kids program).	\$615,546 Renewed Annually	\$135,840	07/01/23-06/30/24	*\$479,706 invoiced in FY24 (Jul23-May24) *\$58,031 overhead received in FY24 *Overhead budget is \$70,439 for FY24

Current Grants

TITLE	GRANTOR	PURPOSE	AWARDED	FY24 FUNDS REMAINING	BEG/END DATE	UPDATES
Victim Services Fund	San Diego County Sheriff's Department	To provide forensic medical exams on an on-call basis for victims in San Diego County.	\$750,000 Multi-Year Award Add'l \$500K awarded Dec 2023	\$662,500 through 12/31/24	7/1/23 – 12/31/24	*\$337,500 invoiced in FY24 (Jul23-May24) *Reimbursement rate of \$1,200 per initial exam for up to 443 exams. \$550 per follow-up exam for up to 114 exams.
In-N-Out Burger Child Abuse Prevention Project	In-N-Out Burger Foundation	To provide funding for SART/Child Abuse Program community education and bilingual interviewing at the center. Funds to be used to provide follow-up with families and children who have been through counseling.	\$80,000 Multi-Year Award \$7K awarded Nov 2023	\$7,000	7/1/23 – 6/30/24	*\$7K was awarded in Nov 2023 *Additional \$14,412 remains from prior year awards *FY25 grant application was submitted in May. Award notification is typically received in Nov/Dec.

Expired Grants

TITLE	GRANTOR	PURPOSE	AWARDED	FY24 FUNDS REMAINING	BEG/END DATE	UPDATES
Bioterrorism/ Emergency Preparedness	County of San Diego, Health & Human Agency	To enhance San Diego's Emergency Preparedness by utilizing HPP funding to purchase priority equipment and supplies including evacuation equipment, interoperable communications equipment, and surge capacity for pandemic influenza and fatality management.	\$1,625,483 Multi-Year Award July 2005 – June 2019	\$0	5/25/05- 6/30/19	*\$32,000 currently remains in fund
Marjorie Mosher Schmidt Foundation - Child Abuse Program	Marjorie Mosher Schmidt Foundation	To provide funds for Nurse education as well as forensic imaging equipment.	\$27,000 Multi-Year Award Dec 2009 – Dec 2012	\$0	12/14/09	*\$829 currently remains in fund *Additional funding is not expected at this time

Healthy Development Services (HDS) Cindy Linder, RN, BSN

First Steps Shirin Strauss, M.A., ICCE, CLC

Valerie Martinez, RN, BSN, MHA, CIC, CPIHQ, CPPS



LIVEWELLSD.ORG



LIVE WELL
SAN DIEGO



San Diego & Imperial Counties
INCORPORATED IN CALIFORNIA

American Academy of Pediatrics

DEDICATED TO THE HEALTH OF ALL CHILDREN®



**Healthy Families
America®** – AFFILIATE –

First 5 Commission of San Diego County



Tobacco Tax Initiative - 1998

First 5 Funding at Palomar Health

Funding to Date
\$53,035,355

Welcome Home
Baby 2001

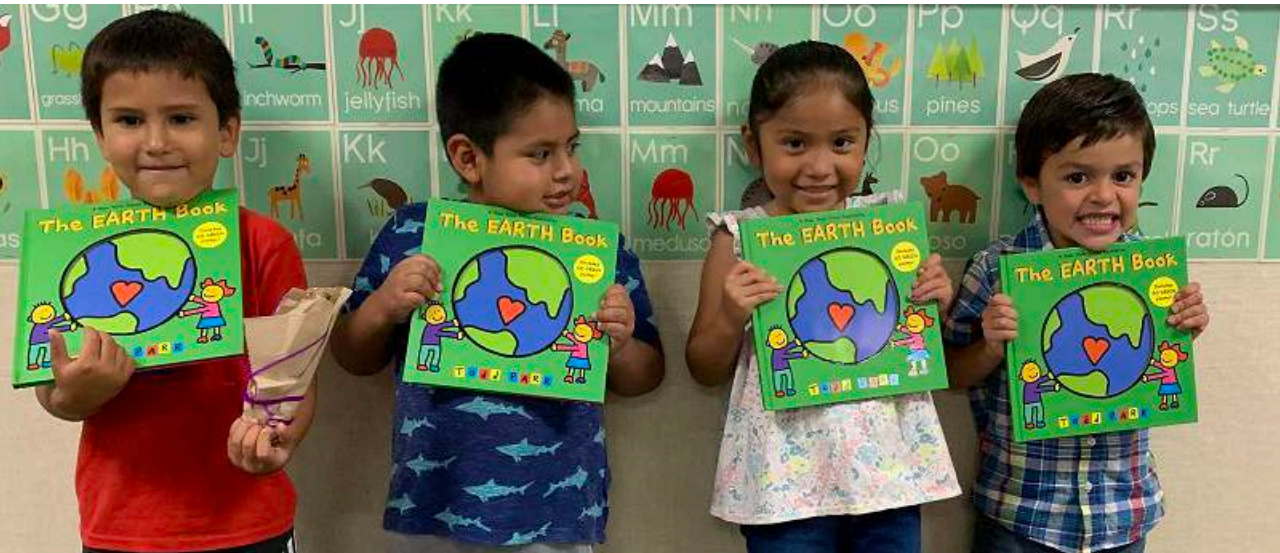
Palomar Health
Lead Agency
2009

Healthy
Development
Services
2006

First Steps
Home Visiting
2013

Number of
Children
Served
39,540

Healthy Development Services (HDS)



Annual Funding
\$1,851,499 (16.5 FTE)

973

Children Served

6,742

Treatment Sessions

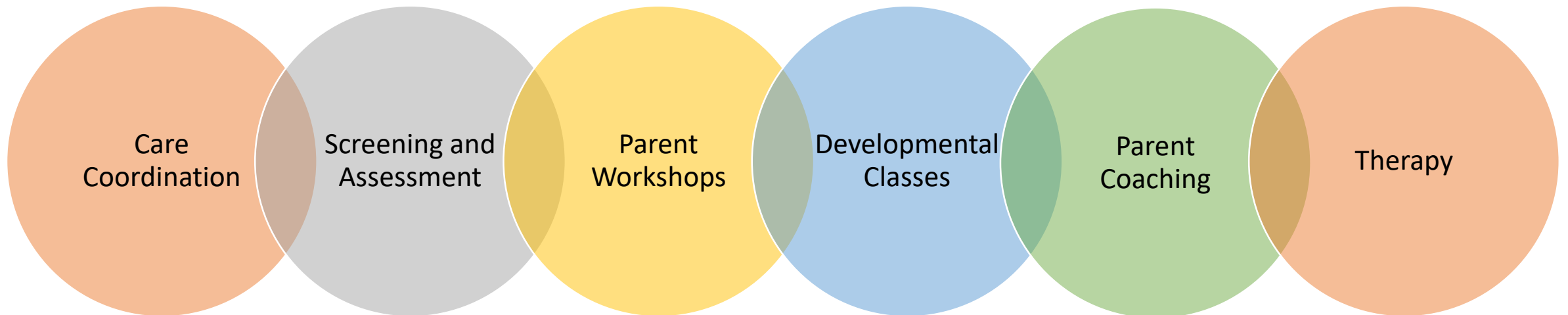
100%

**HDS Families Would Recommend HDS to
Family or Friends**

“ Irma was absolutely great to work with and went the extra mile to ensure I had the resources and knowledge to increase my child's understanding and language skills.

HDS Services

- A network of services offered for children from birth to age 5 with mild to moderate developmental and behavioral concerns



“You have truly made a difference in our lives!

We have communication skills now, we are more self-sufficient, we have a doctor’s office to go to, and we know how to support our children’s development and access community resources.

We love **First Steps**, thank you for everything!”



- ❖ *Reduce child abuse and neglect, increase family self-sufficiency, all families have a medical home.*
- ❖ *All children receive nurturing care from their family that leads to a healthy, long, and successful life.*



First Steps Annual Funding \$1,470,720 (15 FTE)

First 5 San Diego
Tobacco Tax Initiative

CalWORKs/CalLEARN
State of California

155-185

Families Served (Enrolled)
(Enrolled for 3 ½ Years on Average)

1,963

Home Visits

100%

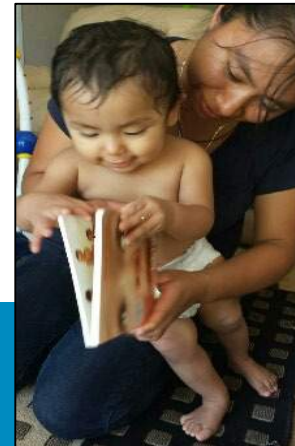
First Steps Families Would
Recommend First Steps
to Family or Friends

First Steps Services And Community Partnerships

*All services provided
In-person and Virtually,
and in
English and Spanish.*

- ❖ Parent education, mental health support, trauma-informed care, and linkages to resources for families with children from prenatal to age 3
 - Screening and Assessment
 - Home Visiting Services: Evidence-Based Curriculums
 - Mental Health/Wellness Services
 - Enhanced Infant Feeding Support
 - Socialization Opportunities/Connections for Isolated Families
 - Parent and Family Workshops and Special Events

- ❖ **North County Home Visiting Collaborative:** Established in 2014, facilitated in collaboration with the San Diego County Dept of Health and Human Services, a Community Collaborative of over 100 North County Home Visiting Programs/Agencies.



Palomar Health a Recognized Industry Leader Recent Acknowledgements



International Lactation Consultant Care Award



**Samantha
Shows, B.S.,
IBCLC, ED-TEaMH**



Healthy Families America Graduate of the Year



Maria and her First Steps
Family Support Specialist
Odilia Cruz-Cajiga

Maria was recognized
for her life changing
work in the First Steps
Program.

*“I learned new
strategies to be a
better mom. I learned
more about myself and
the people I love.
We are a healthier
family now. I am more
confident and I know
I can achieve my goals.”*

HEALTHY DEVELOPMENT SERVICES
NORTH INLAND

HEALTH & RESOURCE FAIR



SATURDAY
JUNE 29

10AM-2PM

FIRST UNITED METHODIST CHURCH
341 S KALMIA ST
ESCONDIDO 92025

- DENTAL SCREENINGS
- VISION SCREENINGS
- HEALTH SCREENINGS
- CAR SEAT SAFETY
- KIDS ACTIVITIES
- RESOURCES
- FOOD DISTRIBUTION, GIVEAWAYS & MORE!

FOR ALL AGES!






FIRST STEPS SUMMER FAMILY FUN DAY AND RESOURCE FAIR

FRIDAY, AUGUST 9, 2024

Time: 10:00am - 2:00pm
Location: Walnut Grove Park
1940 Sycamore Tr.
San Marcos, CA 92069
(North end, near Twin Oaks Valley Rd)

FREE GIFTS!

Free Lunch and Dessert Food Trucks

ACTIVITIES

- MAD SCIENCE EXPERIENCE
- ANIMAL ENCOUNTERS
- ARTS AND CRAFTS
- FACE PAINTING
- JOURNEY CASTLE COURSES

COMMUNITY RESOURCES AVAILABLE

For more information,
please talk with your Family Support Specialist.

53

Contact Information

- **Cindy Linder, RN, BSN**
Regional Coordinator HDS North Inland
Phone: 760-807-0113
Email: cynthia.linder@palomarhealth.org
- **Shirin Strauss, M.A., ICCE, CLC**
Program Director North Region First Steps
Phone: 760-739-3990
Email: shirin.strauss@palomarhealth.org



Thank you
Health
Development
Board
for your
support!

ADDENDUM D

Forensic Health & Trauma Recovery Center Services

Michelle Shores, RN, MSN, MBA-HC, CEN, SANE-A, SANE-P
Director of Forensic Health and Trauma Recovery Center Services |

Forensic Health Program Overview

- **Trauma** is an injury
 - Trauma can be physical, emotional, physiological, or spiritual
 - It causes damage
 - It needs to be treated in order to heal
- **The Multidisciplinary Team Approach (MDT)** is an important first step on the pathway to healing
 - **Child Abuse Program (CAP)**
 - 1984
 - Nationally Accredited Child Advocacy Center (CAC)
 - **Sexual Assault Response Team (SART)**
 - 1991
 - **Forensic Nurse Examiner (FNE) programs**
 - 2017

<https://vimeo.com/126501517>

Overview of Services

- **Forensic Medical Evidentiary Exams 24/7/365**
 - Sexual Assault
 - Domestic Violence
 - Elder Abuse
 - Human Trafficking
 - Gang Violence
- **Child Advocacy Center (CAC)**
 - Forensic Interviews
 - Case Coordination/Advocacy (CAP)
 - Onsite Child Trauma Therapy (CAP)
 - Only North County Human Trafficking “Soft Room” Option
 - Community Education/Expert Witness Testimony
- **Trauma Recovery Center (TRC)**
 - No Cost Clinical Therapy and Case Coordination for trauma victims



<https://vimeo.com/263000974>

<https://www.nationalchildrensalliance.org/media-room/nca-digital-media-kit/fact-sheet/#:~:text=Types%20of%20NCA%20Members%2FNCA,on%20cases%20of%20child%20abuse>

Palomar Health Forensic Health

- National Child Advocacy Center Accreditation
- Forensic Interviews
- Specialty Forensic Medical Exams
- Case Coordination
- Specialty Case Coordinator for Military and Human Trafficking
- Trauma Therapy



Locations

- These services will be provided at
 - Palomar Health
 - One Safe Place San Marcos
 - San Diego Downtown Family Justice Center
 - Santee Sheriff Station
 - After hours/weekends/holidays Acute pediatric exams at Rady Children's Hospital
 - UCSD Student Health In an emergency situation, authorized by law enforcement, exams may be performed at offsite facilities such as, hospitals, skilled nursing facilities, police and sheriff departments, jails, morgues, or alternate offsite exams.



<https://vimeo.com/527610123/8808410d83>

Palomar Health-Forensic Health Services- Adult

- Centralized Medical Teams
 - Adult
 - Child
- Multiple Locations and Access Points in San Diego County
- Hospital Based
 - Palomar Health Poway
 - One Safe Place North County Family Justice Center
 - Your Safe Place San Diego Downtown Family Justice Center
 - Santee Sheriff Station –DV Only
 - After hours/weekends/holidays Acute pediatric exams at Rady Children’s Hospital
 - UCSD Student Health In an emergency situation, authorized by law enforcement, exams may be performed at offsite facilities such as, hospitals, skilled nursing facilities, police and sheriff departments, jails, morgues, or alternate offsite exams.



San Diego County Child Advocacy Centers (CAC)

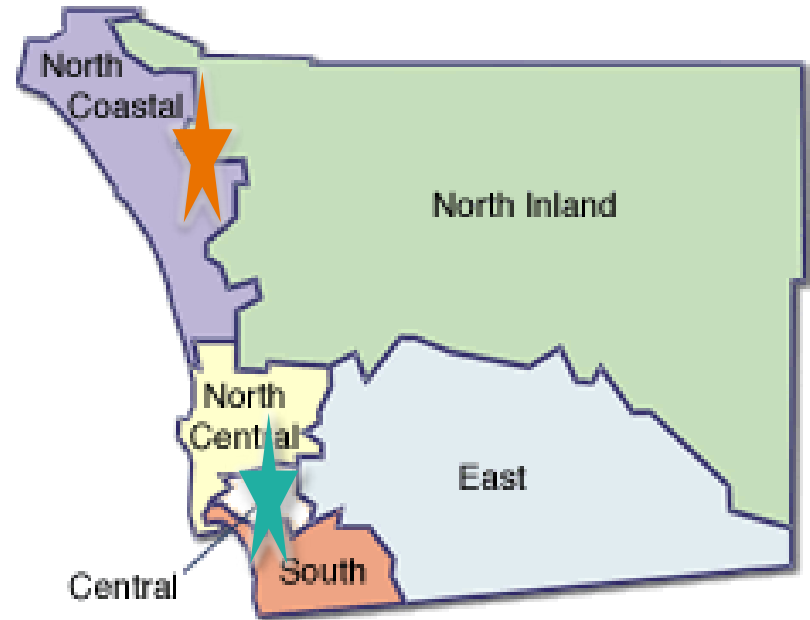
- Hospital Based



Serves North (Inland, Coastal, and Central) San Diego County



Serves East, South, and Central San Diego County



Multi-Disciplinary Team (MDT)

MDT Partners

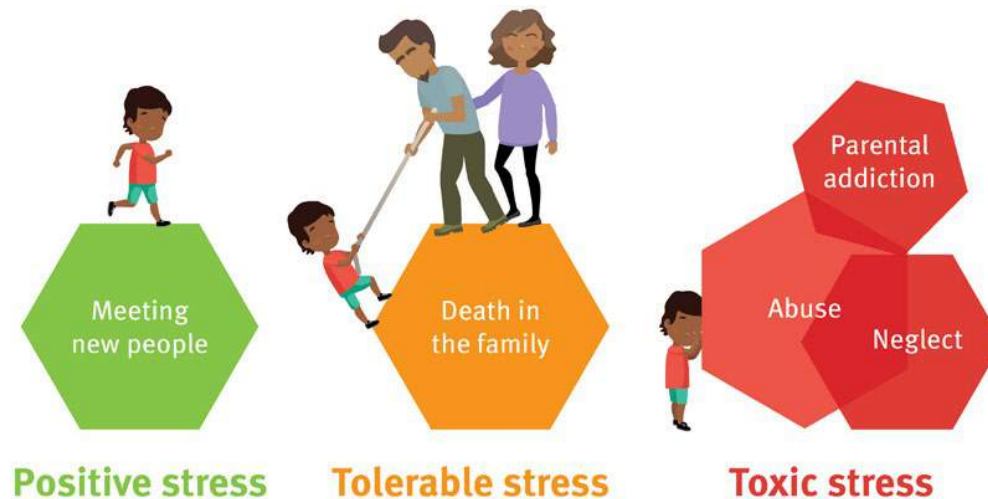
- Law Enforcement
- Child Welfare
- Prosecution
- Victim Advocates
- Mental Health
- Forensic Interviewers
- Medical Providers
- Administrative and Program Staff
- Community Partners

MDT Benefits

- Clear communication
- Sharing of information for informed decisions
- Fewer cases falling through the cracks
- Preventing duplication of effort
- Reducing number of child interviews
- More kids get medical exams
- More kids get referrals to therapy
- More cases get prosecuted
- Greater caregiver satisfaction

Why are Co-Located Services important?

- Provide a neutral, child-friendly setting to prevent further harm to the victim
- Allow children and caregivers to receive multiple services through one organization
- Assist investigations through forensic evidence collection, child-friendly interviewing, and coordination of MDT
- **Help children and families heal after trauma**



*Where Community
Provides Hope, Healing
and Justice.*

Slide Credit:

Tracy M. Prior

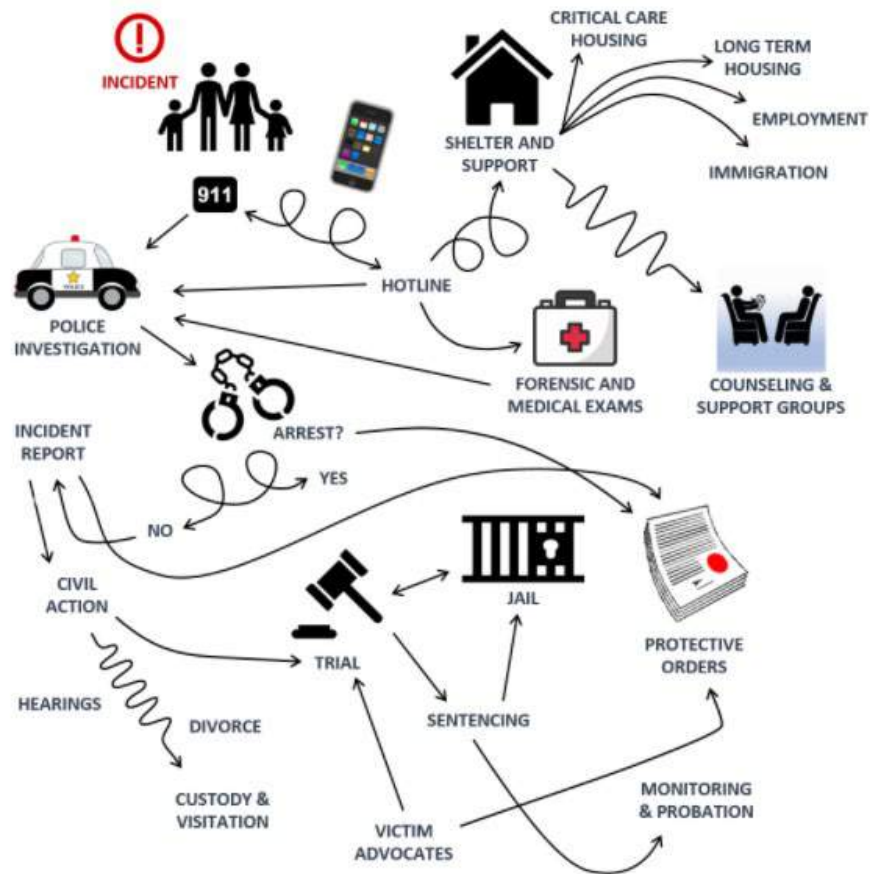
Chief Deputy District Attorney

Chief Operating Officer, *One Safe Place*



ONESAFEPLACE
THE NORTH COUNTY FAMILY JUSTICE CENTER

Traditional Pathway to Victim Services



TRADITIONAL VICTIM PATH TO SERVICES

The Many Places Victims Must Travel in North County:

VISTA
 Vista Courthouse
 San Diego County District Attorney's Office
 Vista Sheriff Substation
 Probation Department
 UURISE - Refugee and Immigrant Services and Education (legal services)
 North County Lifeline Vista
 52 Week DV Offender Treatment
 Public Defender's Office
 Vista Community Clinic (& "Dad's Club")
 Vista Community Clinic
 Workforce Partnership

SAN MARCOS
 San Marcos Sheriff Substation
 North County Lifeline San Marcos
 New Alternatives Child Assessment Center

OCEANSIDE
 Oceanside Police Department
 Women's Resource Center
 52 Week DV Offender Treatment
 Marine Corps Family Advocacy And Counseling - Corporate
 Rady Children's Hospital - Chadwick (Trauma Counseling)
 North County Lifeline Oceanside
 North County Serenity House (Substance Abuse Treatment/Counseling)
 Salvation Army
 North County REACH Coalition
 Interfaith Community Services
 Home Start
 North County LGBTQ Resource Center
 Workforce Partnership
 WIC (Women Infants and Children nutrition)

CARLSBAD
 San Marcos Sheriff Substation
 North County Lifeline San Marcos
 New Alternatives Child Assessment Center
 Kathy's Legacy/Silver Lining
 Interfaith Community Services
 Leap to Success
 San Diego Regional Center
 New Alternatives Child Assessment Center



ESCONDIDO
 Palomar Health
 Therapy Dogs - Palomar Health, Paws Program
 Palomar Health
 Palomar Health - Healthy Development Services North Inland
 Palomar Health - First Steps/First Five Home Visiting Program
 Palomar Health - Center for Behavioral Health Services
 Center for Community Solutions
 Escondido Police Department
 Palomar Health - Child Advocacy Center
 Palomar Health Forensic Health Services
 Camp Hope America (Taking steps to bring Camp Hope coordinator to Palomar Health)
 North County Serenity House (Substance Abuse Treatment/Counseling) Escondido
 Vista Hill (Substance Abuse Treatment/Counseling)
 Aging and Independence Services, HHS/Adult Protective Services
 Child Welfare Services, HHS
 HHS Self-Sufficiency Programs CalFresh/CalWorks
 Home Start
 County Public Health
 Salvation Army
 Interfaith Community Services
 California Indian Legal Services
 New Alternatives Child Assessment Center



10 MILES

All Under One Roof

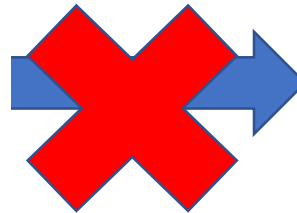
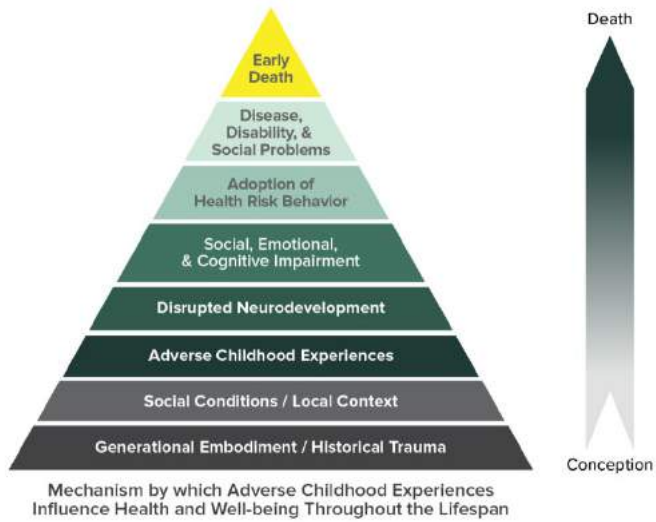


Data: The Link to Homelessness

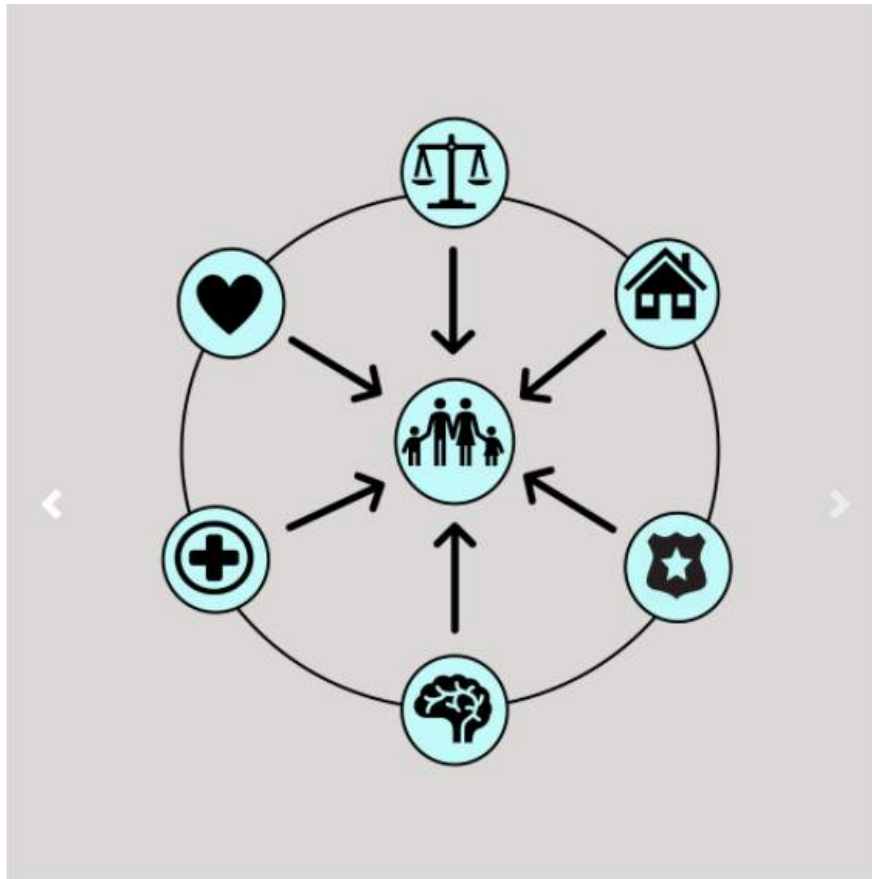
Among mothers with children experiencing homelessness, more than 80% had previously experienced Domestic Violence.

38% of all Domestic Violence victims become homeless at some point in their lives.

Between 22% and 57% of all homeless women report that Domestic Violence was the immediate cause of their homelessness.

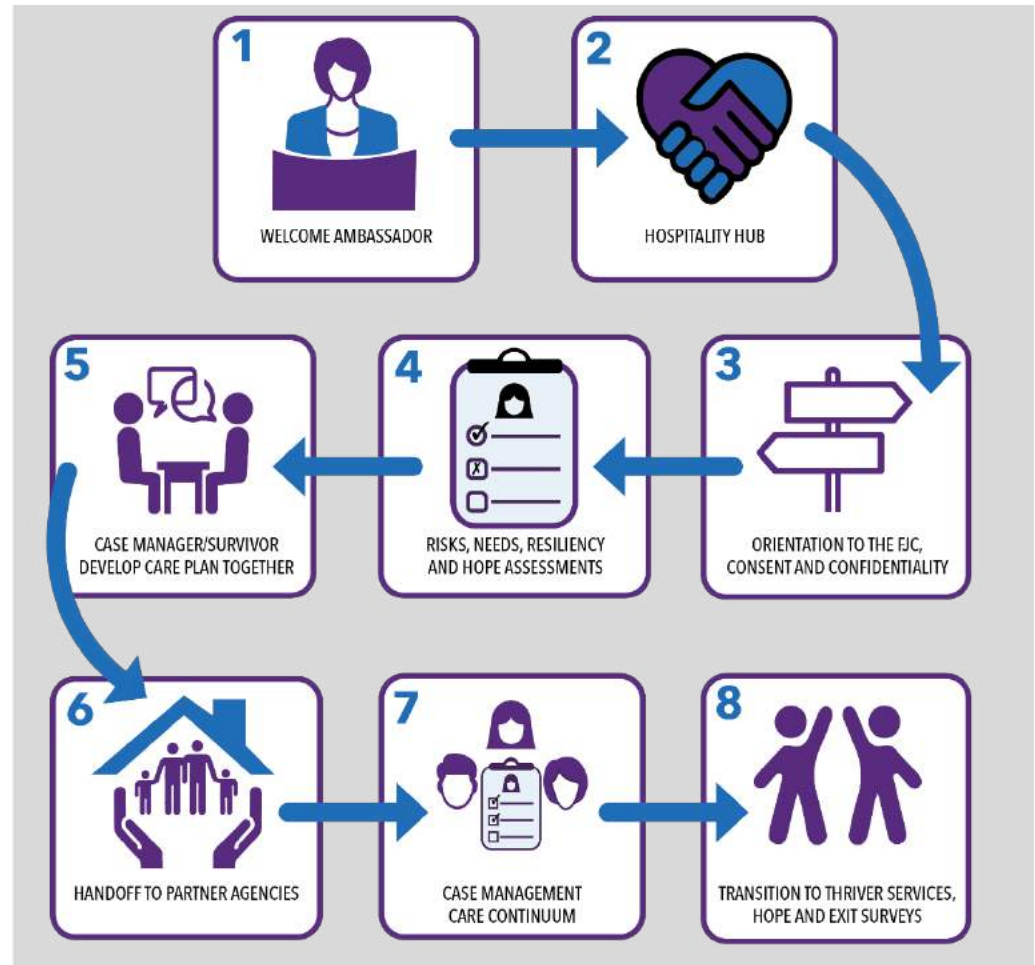


ACES



The “Whole Family” Approach

Guest Experience: “8 to Thrive”



One Safe Place: Our Culture - Our “Why”

“WE”

SURVIVOR CHOICE
SURVIVOR-
INFORMED

“Screen IN not
Screen OUT”

The guest
EXPERIENCE

The Business of
HOPE

A HEALTHY
collaborative



Palomar: Anchor Partner



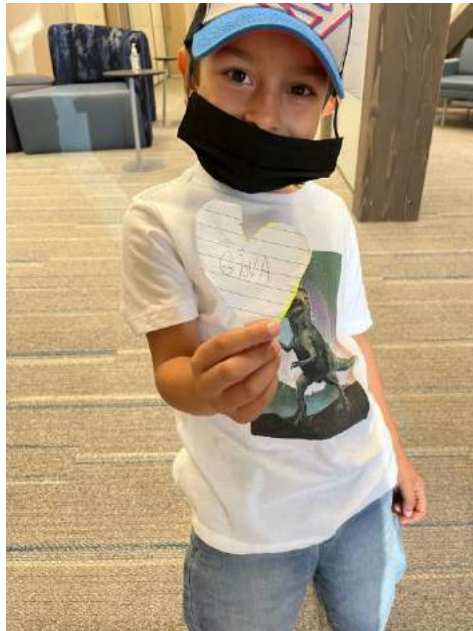
Palomar in
ACTION!



“Hope Moments”



Tenisha's effect on Geo.





Team Palomar!

Department Updates

- 2022
 - Moved to One Safe Place
 - Grant Funding to expand staffing and services
 - Increased capacity for services with additional space and funding
- 2023
 - Renew Child Therapy Grant (AT Program)
 - Received 2 Additional Years of Funding for Trauma Recovery Center
 - Designated as the California Hospital Based Training Center for Forensic Medical Exams or the California Clinical Forensic Medical Training Center (CCFMTC)
 - Designated as a National Affiliated Site with Camp Hope America
 - Launched the North County Camp Hope America and Pathways Program



Department Updates

- 2024
 - Received National Recognition AHA
 - New Contract and Grant Funding to expand staffing and services
 - Camp Hope and Pathways
 - Successfully hosted first Camp Hope America Event
 - Preparing for Second Annual Camp Hope co-located with Ventura Camp Hope
 - 28 Children
 - Pathways-
 - Celebrated first teen graduation from high school
 - One of the staff members rolled a red carpet for the special moment, which was to celebrate our very first graduate from Pathways and graduating high school. The Graduate was presented with a certificate for completing the program and showered the graduate with gifts donated by Team Only Stronger, Forensic Health Services, Peggy Lou, Palomar College Foundation, Assistance League of Rancho Dieguito, and Palomar Health Foundation. The staff shared words of wisdoms to graduate. The graduate made a promise of returning to Pathways next year as a counselor. Pathways staff noticed the graduate's positive change outlook on life, boost of confidence, and commitment of positive growth during the duration of programming events.
 - The program and most important the staff and partners who have participated have made an impact on the graduate to continue the Science of Hope, which is to believe in yourself, believe in others, and believe in your dreams.



Child Trauma Therapy Services

- Psychotherapy and/or culturally-centered therapy
- Short Term Trauma Therapy (TF-CBT, CFTSI)
 - Up to 16 Sessions
- Short Term Music and Art Therapy
 - Up to 16 Sessions
- Crisis intervention
- Group counseling
- Case management
- Treatment plan meetings with non-offending parents/caregivers
- Transportation
- Community Outreach
- Support for Non-Offending Caregivers and Siblings
- Assistance and advisement with California Victim Compensation Board Claims



Volumes (Calendar Year)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Total Cases	241	454	466	891	1502	1394	1408	1617		1266
CAP Interviews	141	279	271	277	253	280	312	304	212	301
CAP Exams (PEDS)	0	0	0	3	23	31	40	38	46	67
SART Total	100	175	195	518	660	687	578	678	565	526
DAFE	0	0	0	93	258	205	253	240	219	309
FAX	0	0	0	0	15	11	24	18	16	32
Rady's Exams (not in final total)	0	0	0	0	39	46	33	57	40	31
AT Program Services								2278	3496	5247

Palomar Health at One Safe Place

One Safe Place's stats - CY 2023 only (1/1/23-12/31/23)

ONE SAFE PLACE (CY 2023):

- Served 2,721 guests
- Conducted intakes with 1,489 primary victims
- Coordinated 4,110 return visits for services with staff and partners
- ***Held 3,192 case management sessions***
- Distributed 8,287 pounds of food provided
- 18,430 items of clothing, hygiene, blankets and baby supplies
- Provided 644 legal services attorney consultations
- **Conducted 4,095 therapy sessions**
- Helped 238 guests search for emergency shelter and other housing
- Welcomed 2,443 children including 1,199 visits to our child waiting area
- Responded to 6,751 phone calls received on our main reception line
- Hosted community events for the elderly, pets, staff wellness, teen dating abuse prevention, fentanyl awareness, labor trafficking, literacy, and more
- Launched a peer support thriver “voices” committee and peer support groups in English and Spanish

One Safe Place stats (7/5/22-12/31/23)

- Served 3,837 guests
- Conducted intakes with 2,178 primary victims
- Coordinated 4,906 return visits for services with staff and partners
- **Held 4,260 case management sessions**
- Distributed 10,296 pounds of food provided
- 16,144 items of clothing, hygiene, blankets and baby supplies
- Provided 1,032 legal services attorney consultations
- **Conducted 5,080 therapy sessions**
- Helped 375 guests search for available emergency shelter and other housing
- Welcomed 2,979 children including 2,261 visits to our child waiting area
- Responded to 9,511 phone calls received on our main reception line
- Hosted community events for the elderly, pets, staff wellness, teen dating abuse prevention, fentanyl awareness, labor trafficking, literacy, and more
- Launched a peer support thriver “voices” committee and peer support groups in English and Spanish

Trauma Recovery Center

2022-2024

Child and Family Therapy services provided: 2935
Adult Therapy services provided: 2126

CLIENT SERVICES	
TOTAL: 9407	
Case Management	4260
Therapy (Individual/Adjunct)	5061
Family Therapy	19
TBI/ABI Clinic	67
Referrals for Speech Therapy	37
Referrals for Physical Therapy	33
Assertive Outreach/Victim Engagement	
Non Client (Victim Engagement)	1702
Active Client Engagement	1509

Client Survey Feedback FY 23-24

- N=199 completed
- 11 survey questions, 3 open-ended
- Surveys completed by member/survivors at *One Safe Place* *

Survey focused on the Member's experience of Case Management, Therapy, and Specialty Services provided by Palomar Health TRC at OSP

- Please note that surveys are offered to all clients receiving services.
- Results are anonymous and completion is based on client choice.

90% of respondents reported overall fair and courteous treatment

87% of respondents reported overall satisfaction with the therapy they received

76% of respondents reported overall satisfaction with the case management they received

Community Outreach

- Law Enforcement Briefings
- Trainings
 - Stewards of Children Darkness to Light prevention Training
 - Vicarious Trauma Prevention
- Advocacy Training
- Public Health
- Partner or Medical Agencies
- Cal State San Marcos

FY 21-24:

- Training=26
- Outreach=32
- Collaboration=175



California Clinical Forensic Medical Training Center (CCFMTC)



CCFMTC
California Clinical Forensic
Medical Training Center

- 14 Live Training Events
- 404 People Trained in our Program in California
- Palomar Health Hosting 13th Annual Statewide Sexual Assault Response Team Summit
 - Mission Bay Hyatt-September 4-6
 - CCFMTC.org

April
IS BOTH

CHILD ABUSE
PREVENTION MONTH

and

Sexual Assault
Awareness Month

Team Tribute Video with animation by a child:

<https://vimeo.com/412798761/f99ada910a>

Pinwheel Displays, *Planting Hope*



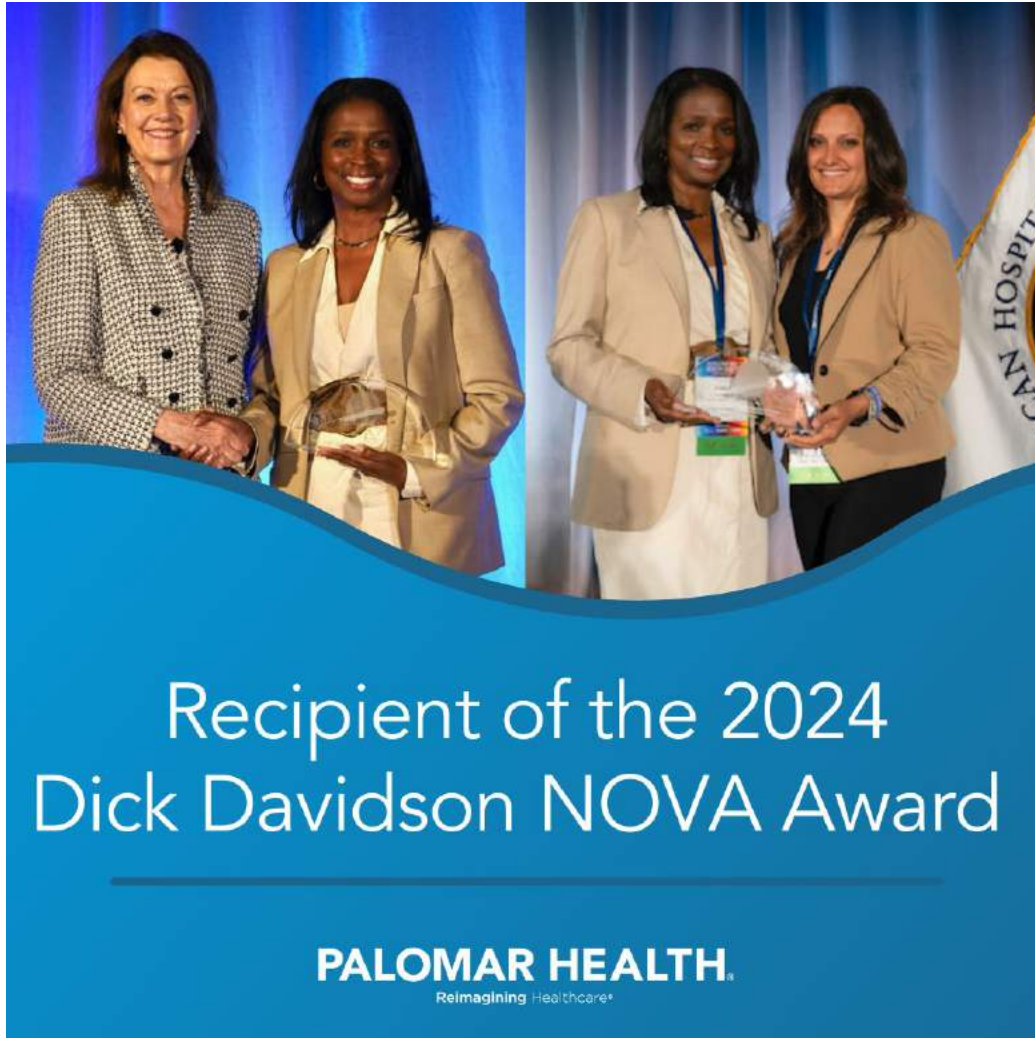
Why We Strive to Get it Right

<https://flic.kr/s/aHsmdS9ca5>



<https://www.flickr.com/photos/153611942@N07/41354745512/in/album-72157692413154682/>

2024 Recognized Nationally by AHA



Financial Performance

Fiscal Year 2024 – May 2024

June 21, 2024

Combined Balance Sheet For the Period Ending May 31, 2024

	Palomar Health		Total
	Development, Inc.	Research Institute	
Assets			
Cash			
Cash in Bank - Operating	1,981,252	-	1,981,252
Cash in Bank-Money Market	323,625	-	323,625
Total Cash	2,304,877	-	2,304,877
Prepaid Services			
Prepaid Service Contracts	4,030	-	4,030
Total Prepaid Services	4,030	-	4,030
Software License	12,230	2,779	15,008
Accumulated Amortization	(12,230)	(2,779)	(15,008)
Total Assets	\$ 2,308,907	\$ -	\$ 2,308,907
Liabilities & Fund Balance			
Payables			
Accounts Payable - Customer	36,553	-	36,553
Total Payables	36,553	-	36,553
Note Payable - PPH			
Note Payable - PPH	803,167	872,732	1,675,899
Note Payable - Current Portion	120,000	-	120,000
Note Payable - Debt Discount	(107,838)	-	(107,838)
Total Note Payable - PPH	815,329	872,732	1,688,061
Fund Balance	1,251,700	(872,732)	378,968
Excess Revenue over Expenditures	205,325	-	205,325
Total Liabilities & Fund Balance	\$ 2,308,907	\$ -	\$ 2,308,907

Income Statement

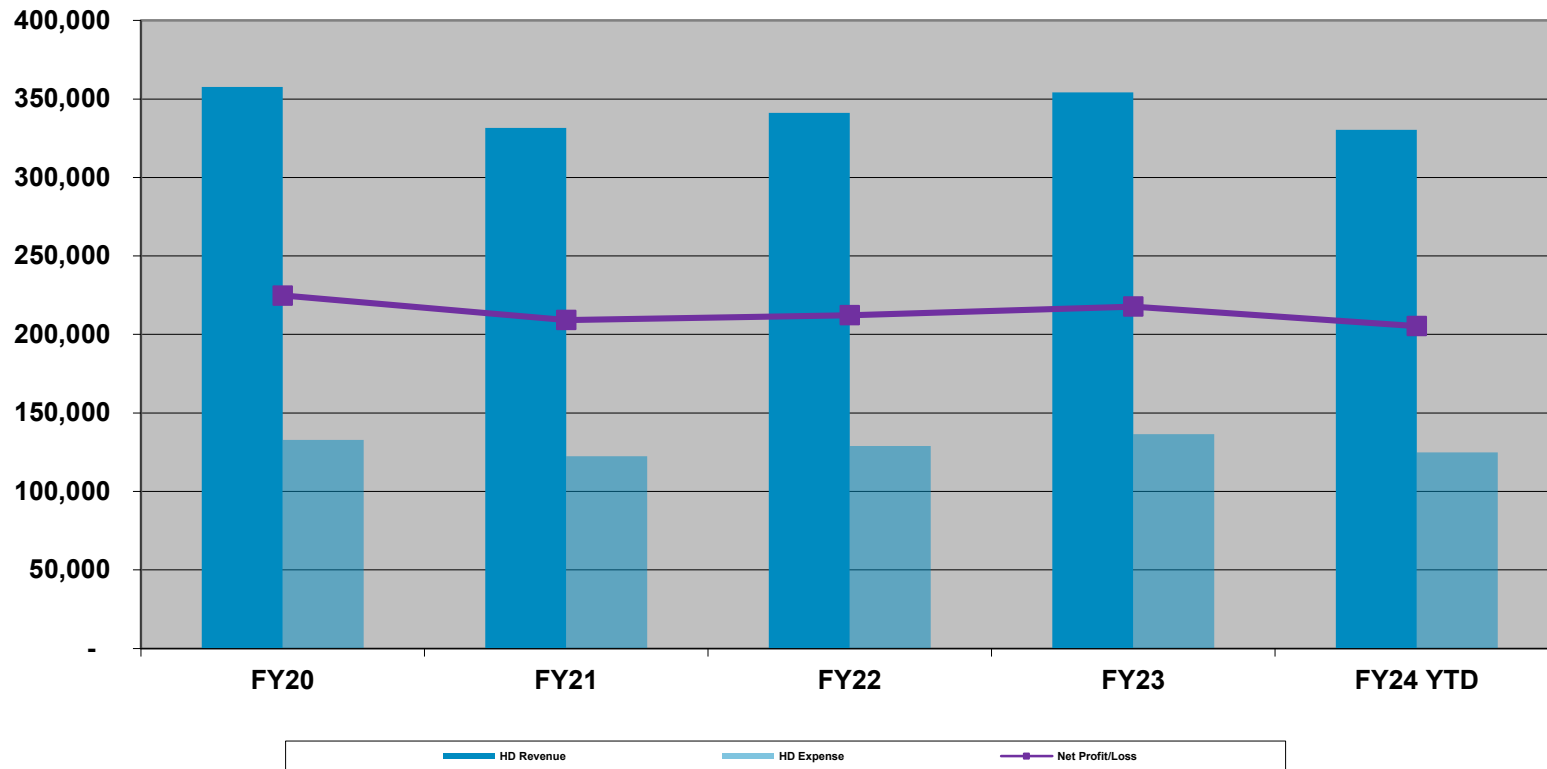
For the Period Ending May 31, 2024

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Budget Variance YTD</u>
Revenue and Support			
Grants and Contracts			
Revenue - Grants/Contracts	313,336	357,500	(44,164)
Revenue - Other	16,941	8,250	8,691
Total Revenue	<u>\$ 330,276</u>	<u>\$ 365,750</u>	<u>\$ (35,474)</u>
Expense			
Accounting Fees	19,800	18,333	(1,467)
Consulting Fees	38,500	38,500	-
Supplies Hospitality	339	367	28
Repair & Maintenance	4,692	4,711	19
Interest	61,415	61,415	-
Postage	3	-	(3)
Insurance	-	1,287	1,287
License Fees	200	183	(17)
Other Direct Expense	3	18	15
Total Expenses	<u>\$ 124,951</u>	<u>\$ 124,814</u>	<u>\$ (137)</u>
Change in Net Assets	<u>\$ 205,325</u>	<u>\$ 240,936</u>	<u>\$ (35,610)</u>

* No activity for Research Institute during period ending May 31, 2024

Financial Trend

FY 2020 - FY 2024 YTD



May 2024 FYTD Indirect Revenue Sources

