



*Board of Directors
Meeting Agenda Packet*

September 9, 2024



Board of Directors

Jeffrey D. Griffith, EMT-P, Chair
Michael Pacheco, Vice Chair
Laura Barry, Treasurer
Theresa Corrales, RN, Secretary
John Clark, Director
Laurie Edwards-Tate, MS, Director
Linda Greer, RN, Director

Diane Hansen, President and CEO

Regular meetings of the Board of Directors are held on the second Monday of each month at 6:30 p.m., unless indicated otherwise.

For an agenda, locations or further information please call (760) 740-6375 or visit our website at www.palomarhealth.org

Our Mission

To heal, comfort, and promote health
in the communities we serve

Our Vision

Palomar Health will be the health system of choice for patients, physicians and employees, recognized nationally for the highest quality of clinical care and access to comprehensive services

Our Values

Compassion - Providing comfort and care

Integrity - Doing the right thing for the right reason

Teamwork - Working together toward shared goals

Excellence - Aspiring to be the best

Service - Serving others and our community

Trust - Delivering on promises

BOARD OF DIRECTORS

Meeting Agenda

Monday, September 9, 2024

6:30 p.m.

PLEASE SEE PAGE 3 OF AGENDA FOR MEETING LOCATION

The Board may take action on any of the items listed below, including items specifically labeled "Informational Only"		Time	Form A Page	Target
CALL TO ORDER				6:30
1.	ESTABLISHMENT OF QUORUM	2		6:32
2.	OPENING CEREMONY	3		6:35
	a. Pledge of Allegiance to the Flag			
3.	PUBLIC COMMENTS¹	30		7:05
4.	PRESENTATIONS – <i>Informational Only</i>	5		7:10
	a. Patient Experience Video			
5.	APPROVAL OF MINUTES (ADD A)	5		7:15
	a. Board of Directors Meeting – Monday, August 12, 2024 (Pp 5-12)			
6.	APPROVAL OF AGENDA to accept the Consent Items as listed (ADD B)	5		7:20
	a. Palomar Medical Center Escondido Medical Staff Credentialing and Reappointments (Pp 14-16)		2	
	b. Palomar Medical Center Poway Medical Staff Credentialing and Reappointments (Pp 17-24)		3	
	c. Annual Adoption of Statement of Investment (Pp 25)			
7.	REPORTS – <i>Informational Only</i>			
	a. Medical Staff			
	I. Palomar Medical Center Escondido – Kanchan Koirala, MD	5		7:25
	II. Palomar Medical Center Poway – Sam Filiciotto, MD	5		7:30
	b. Administration			
	I. President and CEO – Diane Hansen	5		7:35
	II. Chair of the Board – Jeff Griffith, E.M.T.-P.	5		7:40
8.	APPROVAL OF BYLAWS, CHARTERS, RESOLUTIONS and OTHER ACTIONS (ADD C)	5		7:45
	a. Policy: Oath of Office (21798) (Redline Pp 27, Clean Pp 28)		Governance	
	b. Policy: Board Agenda Creation (21809) (Redline Pp 29, Clean Pp 30)		Governance	
	c. Policy: Annual Statement of Investment (27092) (Redline Pp 31-32, Clean Pp 33-34)		Governance	

9.	COMMITTEE REPORTS – <i>Informational Only</i> (ADD D)	5		7:50
	a. Audit & Compliance Committee – Michael Pacheco, Committee Chair (Pp 36)			
	b. Governance Committee – Jeff Griffith, Committee Chair (Pp 37)			
FINAL ADJOURNMENT				7:50

NOTE: If you have a disability, please notify us by calling 760.740.6375, 72 hours prior to the event so that we may provide reasonable accommodations

¹ 3 minutes allowed per speaker. For further details, see Request for Public Comment Process and Policy on page 4 of agenda.



Board of Directors Meeting Location Options

Palomar Medical Center Escondido
1st Floor Conference Room
2185 Citracado Parkway, Escondido, CA 92029

- Elected Board Members of the Palomar Health Board of Directors will attend at this location, unless otherwise noticed below
- Non-Board member attendees, and members of the public may also attend at this location

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

Meeting ID: 277 524 122 999

Passcode: mKfVNs

or

Dial in using your phone at 929.352.2216; Access Code: 365 445 192#¹

- Non-Board member attendees, and members of the public may also attend the meeting virtually utilizing the above link

¹ *New to Microsoft Teams? Get the app now and be ready when your first meeting starts:* [Download Teams](#)

DocID: 21790
Revision: 9
Status: Official

Source:
Administrative
Board of Directors

Applies to Facilities:
All Palomar Health Facilities

Applies to Departments:
Board of Directors

Policy: Public Comments and Attendance at Public Board Meetings

I. PURPOSE:

A. It is the intention of the Palomar Health Board of Directors to hear public comment about any topic that is under its jurisdiction. This policy is intended to provide guidelines in the interest of conducting orderly, open public meetings while ensuring that the public is afforded ample opportunity to attend and to address the board at any meetings of the whole board or board committees.

II. DEFINITIONS:

A. None defined.

III. TEXT / STANDARDS OF PRACTICE:

- A. There will be one-time period allotted for public comment at the start of the public meeting. Should the chair determine that further public comment is required during a public meeting, the chair can call for such additional public comment immediately prior to the adjournment of the public meeting. Members of the public who wish to address the Board are asked to complete a [Request for Public Comment form](#) and submit to the Board Assistant prior to or during the meeting. The information requested shall be limited to name, address, phone number and subject, however, the requesting public member shall submit the requested information voluntarily. It will not be a condition of speaking.
- B. Should Board action be requested, it is encouraged that the public requestor include the request on the *Request for Public Comment* as well. Any member of the public who is speaking is encouraged to submit written copies of the presentation.
- C. The subject matter of any speaker must be germane to Palomar Health's jurisdiction.
- D. Based solely on the number of speaking requests, the Board will set the time allowed for each speaker prior to the public sections of the meeting, but usually will not exceed 3 minutes per speaker, with a cumulative total of thirty minutes.
- E. Questions or comments will be entertained during the "Public Comments" section on the agenda. All public comments will be limited to the designated times, including at all board meetings, committee meetings and board workshops.
- F. All voting and non-voting members of a Board committee will be seated at the table. Name placards will be created as placeholders for those seats for Board members, committee members, staff, and scribes. Any other attendees, staff or public, are welcome to sit at seats that do not have name placards, as well as on any other chairs in the room. For Palomar Health Board meetings, members of the public will sit in a seating area designated for the public.
- G. In the event of a disturbance that is sufficient to impede the proceedings, all persons may be excluded with the exception of newspaper personnel who were not involved in the disturbance in question.
- H. The public shall be afforded those rights listed below (Government Code Section 54953 and 54954).
1. To receive appropriate notice of meetings;
 2. To attend with no pre-conditions to attendance;
 3. To testify within reasonable limits prior to ordering consideration of the subject in question;
 4. To know the result of any ballots cast;
 5. To broadcast or record proceedings (conditional on lack of disruption to meeting);
 6. To review recordings of meetings within thirty days of recording; minutes to be Board approved before release,
 7. To publicly criticize Palomar Health or the Board; and
 8. To review without delay agendas of all public meetings and any other writings distributed at the meeting. I. This policy will be reviewed and updated as required or at least every three years.

(REFERENCED BY [Public Comment Form](#)

Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at

[https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:21790\\$9](https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:21790$9).

Palomar Health Board of Directors Meeting

Meeting will begin at 6:30 p.m.



Request for Public Comments

If you would like to make a public comment, submit your request by doing the following:

- **In Person:** Submit a Public Comment Form, or verbally submit a request, to the Board Clerk
- **Virtual:** Enter your name and “Public Comment” in the chat function

Those who submit a request will be called on during the Public Comments section and given 3 minutes to speak.

Public Comments Process

Pursuant to the Brown Act, the Board of Directors can only take action on items listed on the posted agenda. To ensure comments from the public can be made, there is a 30 minute public comments period at the beginning of the meeting. Each speaker who has requested to make a comment is granted three (3) minutes to speak. The public comment period is an opportunity to address the Board of Directors on agenda items or items of general interest within the subject matter jurisdiction of Palomar Health.

**Palomar Medical Center Escondido Medical Staff
Credentialing Recommendations**

TO: Board of Directors

MEETING DATE: September 9, 2024

FROM: Kanchan Koirala, M.D., Chief of Staff, Palomar Medical Center Escondido

Background: Credentialing Recommendations from the Medical Executive Committee of Palomar Medical Center Escondido.

Budget Impact: None

Staff Recommendation: Recommend Approval

Committee Questions:

COMMITTEE RECOMMENDATION: Approval

Motion: X

Individual Action:

Information:

Required Time:

**Palomar Medical Center Poway
Medical Staff Credentials Recommendations
August 2024**

TO: Board of Directors

MEETING DATE: Monday, September 9, 2024

FROM: Sam Filiciotto, M.D., Chief of Staff, Palomar Medical Center Poway

Background: Monthly credentials recommendations from the Palomar Medical Center Poway Medical Executive Committee for approval by the Board of Directors.

Budget Impact: None

Staff Recommendation:

Committee Questions:

COMMITTEE RECOMMENDATION: Approval

Motion: X

Individual Action:

Information:

Required Time:

ADDENDUM A

Board of Directors Meeting Minutes – Monday, August 12, 2024

Agenda Item

- *Discussion*

Conclusion / Action /Follow Up

NOTICE OF MEETING

Notice of Meeting was posted at the Palomar Health Administrative Office at 2125 Citracado Parkway, Suite 300, Escondido, CA 92029, as well as on the Palomar Health website, on Friday, August 9, 2024, which is consistent with legal requirements.

CALL TO ORDER

The meeting, which was held at the Palomar Medical Center Escondido, First Floor Conference Room at 2185 Citracado Parkway, Escondido, CA. 92029, and called to order at 6:30 p.m. by Board Vice Chair Michael Pacheco.

1. ESTABLISHMENT OF QUORUM

Quorum comprised of Directors Barry, Corrales, Edwards-Tate, Greer, Pacheco
Absences: Clark, Griffith

2. OPENING CEREMONY – Pledge of Allegiance to the Flag

The Pledge of Allegiance to the Flag was recited in unison.

Agenda Item

- Discussion

Conclusion / Action /Follow Up

MISSION AND VISION STATEMENTS

The Palomar Health mission and vision statements are as follows:

- The mission of Palomar Health is to heal, comfort and promote health in the communities we serve
- The vision of Palomar Health is to be the health system of choice for patients, physicians and employees, recognized nationally for the highest quality of clinical care and access to comprehensive services

3. PUBLIC COMMENTS

- Susan Adams
- Morgan Celaya
- Shiloh Godshall
- Gwen Tribble
- Gil Milan
- Michelle Jones
- Jennifer Tilburg
- Wendy Jenkins
- Dr. Joe Muga

4. PRESENTATIONS

- a. Achievement Award Recognition

- Amy Murray, Director Women and Children’s Services, presented an achievement award to the Palomar Medical Center Escondido Maternity 2024
- Tommy McGuire, District Director Intervention Procedures, Cardiology and Critical Care, presented an achievement award to Palomar Medical Center Escondido Cardiology 2024
- Valerie Martinez, Senior Director Quality/Patient Safety/Infection Control/Respiratory Services/Forensic Health and Community Outreach, presented an achievement award to Palomar Medical Center Poway 2024

Board of Directors Meeting Minutes – Monday, August 12, 2024

Agenda Item

• *Discussion*

Conclusion / Action /Follow Up

b. Presentation – Board Ad Hoc – Diverse Care

- Sheila Brown, Executive Strategic Priorities, and Director Linda Greer, shared a presentation with the Board.

5. APPROVAL OF MINUTES

a. Board of Directors Meeting - Monday, July 8, 2024

MOTION: By Director Barry, 2nd by Director Corrales and carried to approve the Monday, July 8, 2024, Board of Directors Meeting minutes, as presented.

Roll call voting was utilized.

Director Barry – aye Director Greer – aye
Director Clark – absent Director Griffith – absent
Director Corrales – aye Director Pacheco – aye
Director Edwards-Tate – aye

Vice Chair Pacheco announced that five board members were in favor. None opposed. No abstention. Two absent.

Motion approved.

- No discussion

6. APPROVAL OF AGENDA to accept the Consent Items as listed

Agenda Item

<ul style="list-style-type: none"> • <i>Discussion</i> 	<p><i>Conclusion / Action /Follow Up</i></p>
<ul style="list-style-type: none"> a. Palomar Medical Center Escondido Medical Staff Credentialing and Reappointments b. Palomar Medical Center Poway Medical Staff Credentialing and Reappointments c. Palomar Medical Center Escondido Department of Anesthesia Rules and Regulations d. Policy and Procedure Approval e. Executed, Budgeted, Routine Physician Agreement 	<p>MOTION: By Director xx, 2nd by Director xx and carried to approve Consent Agenda items a through e as presented.</p> <p>Roll call voting was utilized. Director Barry – aye Director Greer – aye Director Clark – absent Director Griffith – absent Director Corrales – aye Director Pacheco – aye Director Edwards-Tate – aye</p> <p>Vice Chair Pacheco announced that five board members were in favor. None opposed. No abstention. Two absent. Motion approved.</p>
<ul style="list-style-type: none"> • No discussion 	

7. REPORTS

a. Medical Staffs

I. Palomar Medical Center Escondido

Palomar Medical Center Escondido Chief of Staff, Dr. Kanchan Koirala, provided a verbal report to the Board of Directors.

II. Palomar Medical Center Poway

Palomar Medical Center Poway Chief of Staff, Dr. Sam Filiciotto, provided a verbal report to the Board of Directors.

b. Administrative

I. President and CEO

Palomar Health President & CEO Diane Hansen provided a verbal report to the Board of Directors.

Agenda Item

- Discussion

Conclusion / Action /Follow Up

II. Chair of the Board

Board Vice Chair Michael Pacheco provided a verbal report to the Board of Directors in Chair Jeff Griffith absence.

8. APPROVAL OF BYLAWS, CHARTERS, RESOLUTIONS and OTHER ACTIONS

- a. Resolution No. 08.12.24(01)-16 of the Board of Directors of Palomar Health Concerning the Levy & Collection of Taxes by the Board of Supervisors of the County of San Diego for Fiscal Year 2024-2025 to Pay Principal & Interest on General Obligation Bonds & Authorizing the Taking of All Actions Necessary in Connection Therewith

MOTION: By Director Greer, 2nd by Director Corrales and carried to approve Resolution No. 08.12.24(01)-16 of the Board of Directors of Palomar Health Concerning the Levy & Collection of Taxes by the Board of Supervisors of the County of San Diego for Fiscal Year 2024-2025 to Pay Principal & Interest on General Obligation Bonds & Authorizing the Taking of All Actions Necessary in Connection Therewith

Roll call voting was utilized.

Director Barry – aye Director Greer – aye
Director Clark – absent Director Griffith – absent
Director Corrales – aye Director Pacheco – aye
Director Edwards-Tate – abstain

Vice Chair Pacheco announced that four board members were in favor. None opposed. One abstention. Two absent.
Motion approved.

- No discussion

Agenda Item

<ul style="list-style-type: none"> <i>Discussion</i> 	<p><i>Conclusion / Action /Follow Up</i></p>
<p>b. Resolution No. 08.12.24(02)-17 of the Board of Directors of Palomar Health Establishing the Appropriations Limit of the District for the Fiscal Year July 1, 2024 – June 30, 2025 Pursuant to Article XIII(B) of the California Constitution</p>	<p>MOTION: By Director Barry, 2nd by Director Corrales and carried to approve Resolution No. 08.12.24(02)-17 of the Board of Directors of Palomar Health Establishing the Appropriations Limit of the District for the Fiscal Year July 1, 2024 – June 30, 2025 Pursuant to Article XIII(B) of the California Constitution</p> <p>Roll call voting was utilized. Director Barry – aye Director Greer – aye Director Clark – absent Director Griffith – absent Director Corrales – aye Director Pacheco – aye Director Edwards-Tate – abstain</p> <p>Vice Chair Pacheco announced that four board members were in favor. None opposed. One abstention. Two absent. Motion approved.</p>
<ul style="list-style-type: none"> No discussion 	
<p>c. Resolution No. 08.12.24(03)-18 Designation of Applicant's Agent Resolution for Non-State Agencies</p>	<p>MOTION: By Director Greer, 2nd by Director Corrales and carried to approve Resolution No. 08.12.24(03)-18 Designation of Applicant's Agent Resolution for Non-State Agencies</p> <p>Roll call voting was utilized. Director Barry – aye Director Greer – aye Director Clark – absent Director Griffith – absent Director Corrales – aye Director Pacheco – aye Director Edwards-Tate – abstain</p> <p>Vice Chair Pacheco announced that four board members were in favor. None opposed. One abstention. Two absent. Motion approved.</p>

Board of Directors Meeting Minutes – Monday, August 12, 2024

Agenda Item

• *Discussion*

Conclusion / Action /Follow Up

- No discussion

9. COMMITTEE REPORTS *(information only unless otherwise noted)*

a. Audit and Compliance Committee

- Committee Chair Michael Pacheco reported the committee was dark in the month of July.

b. Community Relations Committee

- Committee Chair Terry Corrales reported out on a successful community event.

c. Finance Committee

- Committee Chair Laura Barry reported the committee was dark in the month of July.

d. Governance Committee

- Committee Chair Jeff Griffith reported the committee was dark in the month of July.

e. Human Resources Committee

- Committee Chair Terry Corrales reported the committee was dark in the month of July.

f. Quality Review Committee

- Committee Chair Linda Greer reported the committee was dark in the month of July.

g. Strategic & Facilities Planning Committee

- Committee Chair Michael Pacheco reported the committee was dark in the month of July.

FINAL ADJOURNMENT

- There being no further business, Vice Chair Michael Pacheco adjourned the meeting at 7:55 p.m.

Board of Directors Meeting Minutes – Monday, August 12, 2024

Agenda Item

- Discussion*

Conclusion / Action /Follow Up

Signatures:

Board Secretary

Terry Corrales, R.N.

Board Assistant

Carla Albright

ADDENDUM B

Palomar Medical Center Escondido
2185 Citracado Parkway
Escondido, CA 92029
(442) 281-1005 (760) 233-7810 fax
Medical Staff Services

August 29, 2024

To: Palomar Health Board of Directors

From: Kanchan Koirala, M.D., Chief of Staff
Palomar Medical Center Escondido Medical Executive Committee

Board Meeting Date: September 9, 2024

Subject: Palomar Medical Center Escondido Credentialing Recommendations

Provisional Appointment (09/09/2024 – 08/31/2026)

Jazbeh, Sammer M.D. – Diagnostic Radiology
Rourke, Kyle S., M.D. – Emergency Medicine
Smith, Richard C., M.D. – Infectious Disease
Turay, Hamid O., D.O. – Emergency Medicine
Zogby, Andrew M., M.D. – Orthopaedic Surgery

Advance from Provisional to Active Category

Afshar, Aileen, MD.- Internal Medicine- Dept. Medicine (10/01/2024 to 08/31/2026)
Barron, Kavita, MD. –Psychiatry – Dept. of Psychiatry (10/01/2024 to 02/28/2026)
Bellars, Richard, MD- Anesthesiology- Dept. of Anesthesia (10/01/2024 to 12/31/2025)
Ginzburg, Nadiya, MD- Internal Medicine – Dept. of Medicine (10/01/2024 to 09/30/2025)
Louis, Matthew, MD – Wound care/Hyperbaric- Dept. of Surgery (10/01/2024 to 06/30/2025)
Moreno Martinez, Enrique, MD- Vascular Surgery – Dept. of Surgery (10/01/2024 to 02/28/2025)
Yan, Arthur W., MD – Gastroenterology- Dept. of Medicine (10/01/2024 to 11/30/2024)

Additional Privileges

Kozloff, Matthew S., M.D. – Surgery, General

- Advanced Surgical Procedures (ASP) & Robotic Assisted System (RAS) Procedures (eff. 07/18/2024 – 11/30/2024)

Hatefi, Dustin, M.D. – Neurosurgery

- Use of Robotic Assisted System for Spinal and Neurosurgical Procedures (eff. 07/30/2024 – 03/31/2026)

Chammas, Joseph H., - Surgery, Thoracic and Cardiac

- Vascular Surgery Privileges (eff. 08/26/2024 – 01/31/2025)

Voluntary Resignations

Ho, Sophia, DO- Internal Medicine (eff. 10/01/2024)

Richardson, Henry, MD- Pain Medicine (eff. 10/01/2024)

Ruby, Kim, MD -Orthopaedic Surgery (eff. 10/01/2024)

Yu, Theresa, M., MD – Diagnostic Radiology (Eff. 08/01/2024)

Yi, Christopher E., MD – Surgery, General (Eff. 07/31/2024)

Allied Health Professional Resignations

Bolt, Ashlee L., PNP – Psychiatry Nurse Practitioner (eff. 11/01/2024)

Request for 2 Year Leave of Absence

Reznik, Yuri, MD – Family Medicine, 2 years (effective 08/16/2024 – 07/30/2026)

Vaswani, Prashant, MD – Family Medicine, 2 years (effective 08/08/2024 – 07/30/2026)

PALOMAR MEDICAL CENTER ESCONDIDO RECOMMENDATIONS FOR REAPPOINTMENT

Reappointment effective 10/01/2024 to 03/31/2026

Hom, Katherine A., M.D. OB/GYN OB/GYN Active

Reappointment effective 10/01/2024 to 10/31/2024

Jennings-Nunez, Chasity D., MD OB/GYN OB/GYN Courtesy

Reappointment effective 10/01/2024 to 12/31/2024

Gurrola, Edward, MD Anesthesiology Anesthesiology Active

Reappointment effective 10/01/2024 to 3/31/2025

Bessudo, Alberto, MD Medical Oncology Dept. of Medicine Consulting

Biennial Reappointments (effective 10/01/2024 to 09/30/2026)

Al-Balas, Hassan A., MD	Diagnostic Radiology	Dept. of Radiology	Active
Brady, Molly S., MD	Emergency Medicine	Dept. of Emergency Med.	Active
Brewster, Gregory S., MD	Emergency Medicine	Dept. of Emergency Med.	Active
Bulkin, Anatoly J., MD.	Surgery, General, Vascular	Dept. of Surgery	Active
Chen, Steven, MD.	General Surgery	Dept. of Surgery	Courtesy
Farjoudi, Farhad, MD	Internal Medicine, Endocrin.	Dept. of Medicine	Active
Haberman, Mark, MD	Internal Medicine, Pediatrics	Dept. of Medicine	Active
Lin, Huabao, MD	Anesthesiology	Dept. of Anesthesia	Active
McClay, Edward, MD	Oncology/ Internal Medicine	Dept. of Medicine	Active
Redkar, Avanti, DPM	Podiatry	Dept. of Surgery	Affiliate
Seare, Tsehay, MD	Internal Medicine	Dept. of Medicine	Active
Schultzel, Mark, MD	Orthopaedic Surgery	Dept. of Ortho Surg./Rehab	Courtesy
Shah, Suzanne, MD	Emergency Medicine	Dept. of Emergency Med.	Active
Woelkers, Douglas, MD	Maternal-Fetal Medicine	Dept. of OB/GYN	Active

Allied Health Professional Reappointments (effective 10/01/2024 to 09/30/2026)

Bernhard, Sarah M., NNP	(Sponsor: Dr. Denise Suttner for Children’s Specialist)
Borkowski, Ana L., NNP	(Sponsor: Dr. Nabil Fatayerji for Children’s Specialist)
DeFelice, Bridget T., NNP	(Sponsor: Dr. Nabil Fatayerji for Children’s Specialist)
Huang, Stephanie K., PA-C	(Sponsor: Dr. Remia Paduga)
Miranda, Adrianna R., NNP	(Sponsor: Dr. Jane O’Donnell for Children’s Specialist)
Passehl Capaci, Chaundra R., NNP	(Sponsor: Dr. Nabil Fatayerji for Children’s Specialist)
Redmon, Andrea D., NNP	(Sponsor: Dr. Nabil Fatayerji for Children’s Specialist)
Schneider-Biehl, Terri A., NNP	(Sponsor: Dr. Nabil Fatayerji for Children’s Specialist)

Certification by and Recommendation of Chief of Staff

As Chief of Staff of Palomar Medical Center Escondido, I certify that the procedures described in the Medical Staff Bylaws for appointment, reappointment or alteration of staff membership or the granting of privileges and that the policy of Palomar Health’s Board of Directors regarding such practices have been properly followed. I recommend that the action requested in each case be taken by the Board of Directors.

Palomar Medical Center Poway
Medical Staff Services
15615 Pomerado Road
Poway, CA 92064
(858) 613-4538 (858) 613-4217 fax

Date: August 29, 2024
To: Palomar Health Board of Directors – September 9, 2024 Meeting
From: Sam Filiciotto, M.D., Chief of Staff, PMC Poway Medical Staff
Subject: Medical Staff Credentials Recommendations – August, 2024

Provisional Appointments: (09/09/2024 – 08/31/2026)

Sammer Jazbeh, M.D., Teleradiology
Spencer Leblang, M.D., Anesthesiology
Kyle Rourke, M.D., Emergency Medicine
Richard Smith, M.D., Infectious Disease (Includes The Villas at Poway)
Hamid Turay, D.O., Emergency Medicine
Andres Zogby, M.D., Orthopedic Surgery

Biennial Reappointments: (10/01/2024 - 09/30/2026)

Hassan Al-Balas, M.D., Teleradiology, Active
Molly Brady, M.D., Emergency Medicine, Active
Gregory Brewster, M.D., Emergency Medicine, Active
Anatoly Bulkin, M.D., General/Vascular Surgery, Active
Steven Chen, M.D., General Surgery, Courtesy
Li Fan, M.D., OB/GYN, Active
Edward Gurrola, M.D., Anesthesiology, Active
Huabao Lin, M.D., Anesthesiology, Active
Edward McClay, M.D., Medical Oncology, Active
Avanti Redkar, D.P.M., Podiatry, Affiliate
Tsehaye Seare, M.D., Internal Medicine, Active
Suzanne Shah, M.D., Emergency Medicine, Active

Reappointment Effective 10/01/2024 – 03/31/2025:

Alberto Bessudo, M.D., Hematology/Oncology

Reappointment Effective 10/01/2024 – 03/31/2025:

Farhad Farjoudi, M.D., Internal Medicine (Includes The Villas at Poway)

Advancements to Active Category:

Aileen Afshar, M.D., Internal Medicine, effective 10/01/2024 – 08/31/2026
Nadiya Ginzburg, M.D., Internal Medicine, effective 10/01/2024 – 09/30/2025
Matthew Louis, M.D., Wound Care, Includes The Villas at Poway, effective 10/01/2024 – 06/30/2025
Enrique Moreno Martinez, M.D., Vascular Surgery, effective 10/01/2024 – 02/28/2025
Arthur Yan, M.D., Gastroenterology, effective 10/01/2024 – 11/30/2024

Advancements to Courtesy Category:

Kavita Barron, M.D., Psychiatry, (Includes The Villas at Poway) effective 10/01/2024 – 02/28/2026
Richard Bellars, M.D., Anesthesiology, effective 10/01/2024 – 12/31/2025

Requests for 2 Year Leave of Absence:

Yuri Reznik, M.D., Family Practice, effective 08/16/2024 – 08/15/2026
Prashant Vaswani, effective 08/08/2024 – 08/07/2026

Voluntary Resignations:

Blake Berman, D.O., Neurosurgery, effective 08/06/2024
Daniel Douzjian, M.D., Anesthesiology, effective 08/31/2024
Andrew Heisel, M.D., Internal Medicine, effective 8/22/2024
Waseem Khader, D.O., Family Practice, effective 09/01/2024
Talar Kharadjian, M.D., Nephrology, effective 08/31/2024
Martin Laufik, M.D., Diagnostic Radiology, effective 08/19/2024
Charles Sauer, D.O., Neonatology, effective 07/31/2024
Theresa Yuh, M.D., Teleradiology, effective 07/31/2024

Allied Health Professional Reappointments: (10/01/2024 - 09/30/2026)

Stephanie Huang, PA, Sponsor Dr. Paduga
Yvette St. Martin, NP, Sponsor Dr. Teja Singh, The Villas at Poway only

Allied Health Professional Voluntary Resignations:

Sarah Bernhard, NNP, effective 08/12/2024
Ashlee Bolt, PNP, effective 08/16/2024
Adrianna Miranda, NNP, effective 09/30/2024
Andrea Redmon, NNP, effective 08/09/2024
Terri Schneider-Biehl, NNP, effective 08/12/2024

PALOMAR MEDICAL CENTER POWAY: Certification by and Recommendation of Chief of Staff: As Chief of Staff of Palomar Medical Center Poway, I certify that the procedures described in the Medical Staff Bylaws for appointment, reappointment, or alternation of staff membership or the granting of privileges and the policy of the Palomar Health's Board of Directors regarding such practices have been properly followed. I recommend that the Board of Directors take the action requested in each case.

Provider Profile
Jazbeh, Sammer, MD

Personal Information

Birthdate: 08/31/1987
 BirthPlace: Aleppo, SY

Gender: M
 Citizen: American



Primary Office Address

PHMG - Radiology
 225 E. Second Ave.
 Escondido, CA 92025
 Telephone: (760) 291-6700

Fax Number: (760) 737-7324

Board Certification

	Certified	Initial Cert.	Last Cert.	Expires
American Board of Radiology (Radiology (Archived))	Certified	09/01/2021		03/15/2025
Specialty 1: Radiology	Specialty 2:			
Specialty 3:	Specialty 4:			

Medical/Professional Education

	From	To
University of Aleppo Faculty of Medicine, , Subject:	09/15/2005	10/31/2011

Training

	From	To
Internship Advocate Christ Medical Center/UIC, , Subject: Internal Med	06/24/2013	06/30/2016
Residency University of Oklahoma health science center, , Subject: Radiology	07/01/2016	06/30/2020
Fellowship University of California San Diego, , Subject: MRI	07/01/2020	06/30/2021

Employment

	From	To
PHMG - Teleradiology - 1099, Escondido, CA	08/01/2024	
Empire State Radiology, Smithtown, NY	09/01/2021	
University California San Diego, La Jolla, CA	07/01/2020	06/30/2023

Hospital Affiliations

	From	To
St Francis Hospital - the Heart Center, , NY	09/06/2021	Present
PIH Health Whittier Hospital ,	08/25/2024	Present
Chsli St Joseph Hospital, Bethpage, NY	09/21/2021	Present
Mercy Medical Center, , NY	09/06/2021	Present
Providence Little Company of Mary -San Pedro, San Pedro, CA	03/26/2024	Present
St Catherine of Siena Hospital, , NY	09/06/2021	Present
Good Samaritan Hospital Medical Center, West Islip, NY	09/21/2021	Present
Pih Health Downey Hospital, Whittier, CA	03/25/2022	Present
Pih Health Good Samaritan Hospital, Whittier, CA	03/25/2022	Present

PMC Poway (already on staff at Escondido)

Provider Profile
Leblang, Spencer A., M.D.

Personal Information

Birthdate: 04/30/1990
BirthPlace: Arizona

Gender: M
Citizen: USA



Primary Office Address

Anesthesia Consultants of CA
11440 W. Bernardo Court, Ste 300
San Diego, CA 92127
Telephone: (858) 673-6100

Fax Number: (858) 673-6113

Board Certification

Certified Initial Cert.

American Board of Anesthesiology () eligible 01/30/2024

Medical/Professional Education

From To

Rush Medical College, Rush University, , 08/01/2013 05/31/2017

Training

From To

Residency Rush University Medical Center, ,
Subject: Anesth. 07/01/2018 06/30/2022

Employment

From To

Anesthesia Consultants of California Medical Group 05/10/2023

Hospital Affiliations

From To

Rush University Medical Center,
Subject: Anesth. 08/08/2022 Present

Provider Profile
Rourke, Kyle S., MD

Personal Information

Birthdate: 01/16/1993
 BirthPlace: Massillon, OH, US

Gender: M
 Citizen: American



Primary Office Address

Palomar Emergency Physicians (EMA)
 2185 Citracado Parkway
 Escondido, CA 92029
 Telephone: (442) 281-1072

Fax Number: (760) 480-0186

Board Certification

American Board of Emergency Medicine (Emergency Medicine)

Certified

Eligible

Initial Cert.

08/13/2024

Specialty 1: Emergency Medicine

Specialty 2:

Medical/Professional Education

University of Wisconsin Medical School, Madison, WI

From

08/01/2016

To

06/20/2020

Training

Internship UCSD School of Medicine, La Jolla , CA

Subject: Emerg Med

From

06/22/2020

To

07/01/2021

Residency University of California San Diego , San Diego, CA

Subject: Emerg Med

06/22/2020

06/30/2024

Employment

Palomar Emergency Physicians, Escondido, CA

From

08/01/2024

To

Hospital Affiliations

From

To

Verified

Method

Negative

Provider Profile
Smith, Richard C., MD

Personal Information

Birthdate: 11/09/1972
 BirthPlace: Managua, Nicaragua

Gender: M
 Citizen: USA



Primary Office Address

Family Health Centers of San Diego - Escondido
 128 N Broadway
 Escondido, CA 92025
 Telephone: (760) 546-2858

Fax Number: (619) 255-7964

Board Certification

American Board of Internal Medicine (Infectious Disease)
 American Board of Internal Medicine (Internal Medicine)

Certified	Initial Cert.	Last Cert.	Expires
Certified	10/21/2005		
Certified	08/20/2002		

Specialty 1: Infectious Disease
 Specialty 3:

Specialty 2: Internal Medicine
 Specialty 4:

Medical/Professional Education

Universidad Autonoma de Guadalajara, ,
Subject: Medical School

From	To
02/01/1992	12/01/1998

Training

Residency – Emory University
 Internal Medicine

From	To
07/01/1999	06/30/2002

Fellowship – UCSD
 Infectious Disease

07/01/2002	07/01/2005
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Employment

Richard Colville Smith MD Inc., Encinitas, CA

From	To
07/01/2005	

Hospital Affiliations

Sharp Community Medical Group, San Diego, CA
Subject: Infectious Disease

From	To
07/01/2005	Present

Tri-City Medical Center, Oceanside, CA
Subject: Infectious Disease

05/26/2005	Present
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Scripps Memorial Hospital, Encinitas, Encinitas, CA
Subject:

07/11/2005	Present
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Kindred Hospital San Diego, San Diego,
Subject: Infectious Disease

07/01/2013	07/01/2015
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Provider Profile
Turay, Hamid O., DO

Personal Information

Birthdate: 06/11/1978
 BirthPlace: Oklahoma City, OK, US

Gender: M
 Citizen: U.S Citizen



Primary Office Address

Palomar Emergency Physicians (EMA)
 2185 Citracado Parkway
 Escondido, CA 92029
 Telephone: (442) 281-1072

Fax Number: (760) 480-0186

Board Certification

	Certified	Initial Cert.	Last Cert.	Expires
American Osteopathic Board of Emergency Medicine (Emergency Medicine)	Certified	09/23/2019		12/31/2029
Specialty 1: Emergency Medicine				
Specialty 2:				

Medical/Professional Education

	From	To
University of Pikeville, Kentucky College of Osteopathic Med, ,	08/01/2007	12/31/2011

Training

	From	To
Internship Michigan State University College of Osteopathic Medicine/Garden City Hospital, Garden City, MI <i>Subject: Emerg Med</i>	07/01/2012	06/30/2013
Residency Michigan State University College of Osteopathic Medicine, Garden City, MI <i>Subject: Emerg Med</i>	07/01/2013	06/30/2016

Employment

	From	To
Emergency Medical Associates, El Segundo, CA	04/01/2024	
Seven Star Medical Group/KPC Global Management, , Marietta Memorial Hospital , Marietta, OH	04/01/2020	
Echo Locum Tenens, Inc., Tacoma, WA	07/10/2023	
Garden City Medical Group, Garden City , CA	01/04/2024	
Kaiser Permanente - Fontana, Pasadena, CA	07/01/2012	06/30/2016
Veterans Affairs Medical Center, San Diego, CA	07/27/2016	06/30/2020
	05/10/2020	03/31/2023

Hospital Affiliations

	From	To
Providence St. Joseph Hospital , Eureka, CA <i>Subject: Emergency Medicine/Medicine</i>	01/18/2024	Present
Parkview Community Hospital Medical Center, Riverside , CA <i>Subject: Emergency Medicine/ Medicine</i>	02/27/2024	Present
Redwood Memorial Hospital, Fortuna, CA <i>Subject: Emergency Medicine/Medicine</i>	01/18/2024	Present
Menifee Global Medical Center, Sun City , CA <i>Subject: Medicine</i>	07/01/2020	Present
Hemet Global Medical Center/kpc Health, Hemet, CA <i>Subject: Medicine</i>	06/01/2020	Present
Corona Regional Medical Center, Corona, CA <i>Subject: Emergency Medicine</i>	03/28/2024	Present
Kaiser Foundation Hospital, Fontana, Fontana, CA <i>Subject: Emergency Medicine</i>	08/01/2016	06/30/2020
Veterans Administration, San Diego, San Diego, CA <i>Subject:</i>	05/10/2020	03/31/2023
Marietta Memorial Hospital, Marietta, OH <i>Subject: Emergency Medicine</i>	07/10/2023	02/13/2024

Provider Profile
Zogby, Andrew M., M.D.

Personal Information

Birthdate: 09/03/1989
 BirthPlace: Grapevine, TX, US
 NPI: 1447788385

Gender: M
 Citizen: USA



Primary Office Address

332 Santa Fe Drive
 Suite 110
 Encinitas, CA 92024
 Telephone: (760) 943-6700
 NPI:
 Tax ID:

Fax Number: (760) 632-4292
 Medicare:

Medicaid:

Board Certification

American Board of Orthopaedic Surgery (Orthopaedic Surgery)

Certified

Eligible

Initial Cert.

Specialty 1: Orthopaedic Surgery
 Specialty 3:

Specialty 2:
 Specialty 4:

Medical/Professional Education

University of California, San Diego School of Medicine, La Jolla, CA

From

09/01/2013

To

06/01/2017

Verified

08/07/2024

Method

Email

Negative

N

Training

Residency University of California, San Diego School of Medicine, La Jolla, CA

From

06/23/2017

To

06/30/2023

Verified

08/07/2024

Method

Email

Negative

N

Subject: Orthopaedic Surgery

Fellowship Kaiser Permanenter Southern California, San Diego, CA
Subject: Sports Medicine (Orthopaedic Surgery)

07/27/2023

07/26/2024

07/10/2024

Pronto

N

Employment

CORE Orthopaedic Medical Center, Encinitas, CA

From

09/16/2024

To

Verified

08/05/2024

Method

Pronto

Negative

N

Hospital Affiliations

Kaiser Permanente San Marcos, San Marcos, CA

Subject: Orthopaedic Surgery

From

01/10/2024

To

Present

Verified

04/16/2024

Method

Web
 Grab

Negative

N

Kaiser Permanente, San Diego Medical Center, San Diego, CA

Subject:

09/08/2023

Present

04/16/2024

Web
 Grab

N

**Annual Adoption of Statement of Investment
Lucidoc #27092**

TO: Board of Directors

MEETING DATE: Monday, September 9, 2024

FROM: Board Governance Committee

Background: Government Code Section 53600 et seq., authorizes local agencies to make investments in specified vehicles with money in a sinking fund of, or surplus money in, its treasury not required for the immediate needs of the agency. The District is a "local agency" subject to the provision of Government Code Section 53600 et seq., which recommends that the District's Board of Directors annually adopt a statement of its investment policy, and to consider any delegation of authority to make investments on its behalf by the Chief Financial Officer.

Budget Impact: N/A

Staff Recommendation: Staff recommends to formally adopt the statement of investment policy and re-delegate to the Chief Financial Officer responsibility for all decisions regarding sale or purchase of individual investments on behalf of the District.

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion: X

Individual Action:

Information:

Required Time:

ADDENDUM C



DocID: 21798
 Revision: 87
 Status: Official

Source:
 Administrative
 Board of Directors

Applies to Facilities:
 All Palomar Health Facilities

Applies to Departments:
 Board of Directors

Policy: Oath of Office

I. PURPOSE:

In compliance with the requirements of Palomar Health, the Constitution of the State of California and the Government Code that all public officers and employees of the State of California are required to take the ~~Loyalty~~ Oath of Office, the District shall ensure that all ~~public employees~~, officers and trustees of the Health District take the oath of office as set forth in the Article XX, Section 3 of the California Constitution, California Government Code Section 1360 and District Resolution 9.14.87(02).

II. DEFINITIONS:

N/A.

III. TEXT / STANDARDS OF PRACTICE:

A. Administration to Elected Officials:

1. Except where prohibited by law, the oath of office shall be administered before the elected official assumes office and may be accomplished by simply obtaining the official's signature on a written copy of the oath. Should an official ceremony be preferred (such as oral recitation of the oath), the one administering the oath must be an officer who is authorized to administer oaths, such as a notary public, a judicial officer, or other authorized individual.
2. All signed oath documents shall be retained on file in the office of the Secretary of the District.

~~B. Administration to Employees:~~

- ~~1. Except where prohibited by law, the oath of office shall be administered before assuming the position of employment. The administration of oath has been delegated to the Vice President of Human Resources or designee (Resolution No. 9.14.87(02)) and may be accomplished by obtaining a signature of the employee on the oath.~~
- ~~2. The oath is to be retained on file in the employee records.~~

~~C.B. Notarial Requirement~~

- ~~1. While there is no longer a requirement to have the oath notarized, the oath shall be taken under penalty of perjury.~~

~~D.C. Failure to Take Oath~~

- ~~1. Failure to take the required oath will result in the loss of compensation for the employee, officer or director. However, consistent with California law, Palomar Health will not penalize an individual who fails to take the oath for bona fide religious reasons. The absence of the oath of a director does not undermine the acts of the board as a whole, but the officers are acting in a *de facto* capacity and, as such, may not receive compensation. Actions of a *de facto* board may be validated by adoption of a resolution which ratifies all past acts of the board.~~

~~E.D. This policy will be reviewed and updated as required or at least every three years.~~

IV. DOCUMENT / PUBLICATION HISTORY:

Original Document Date: 3/94
 Reviewed: 3/95; 1/99; 1/05; 11/06
 Revision Number: 1 Dated: 3/5/95
 2 Dated: 1/20/05
 Document Owner: Michael Covert
 Authorized Promulgating Officers: Marcelo R. Rivera, Chairman

Prior to 2005, this policy was Board Policy 10-106



DocID: 21798
 Revision: 8
 Status: Official

Source:
 Administrative
 Board of Directors

Applies to Facilities:
 All Palomar Health Facilities

Applies to Departments:
 Board of Directors

Policy: Oath of Office

I. PURPOSE:

In compliance with the requirements of Palomar Health, the Constitution of the State of California and the Government Code that all public officers and employees of the State of California are required to take the Oath of Office, the District shall ensure that all public officers and trustees of the Health District take the oath of office as set forth in the Article XX, Section 3 of the California Constitution, California Government Code Section 1360 and District Resolution 9.14.87(02).

II. DEFINITIONS:

N/A.

III. TEXT / STANDARDS OF PRACTICE:

A. Administration to Elected Officials:

1. Except where prohibited by law, the oath of office shall be administered before the elected official assumes office and may be accomplished by simply obtaining the official's signature on a written copy of the oath. Should an official ceremony be preferred (such as oral recitation of the oath), the one administering the oath must be an officer who is authorized to administer oaths, such as a notary public, a judicial officer, or other authorized individual.
2. All signed oath documents shall be retained on file in the office of the Secretary of the District.

B. Notarial Requirement

1. While there is no longer a requirement to have the oath notarized, the oath shall be taken under penalty of perjury.

C. Failure to Take Oath

1. Failure to take the required oath will result in the loss of compensation for the employee, officer or director. However, consistent with California law, Palomar Health will not penalize an individual who fails to take the oath for bona fide religious reasons. The absence of the oath of a director does not undermine the acts of the board as a whole, but the officers are acting in a *de facto* capacity and, as such, may not receive compensation. Actions of a *de facto* board may be validated by adoption of a resolution which ratifies all past acts of the board.

D. This policy will be reviewed and updated as required or at least every three years.

IV. DOCUMENT / PUBLICATION HISTORY:

Original Document Date: 3/94
 Reviewed: 3/95; 1/99; 1/05; 11/06
 Revision Number: 1 Dated: 3/5/95
 2 Dated: 1/20/05
 Document Owner: Michael Covert
 Authorized Promulgating Officers: Marcelo R. Rivera, Chairman

Prior to 2005, this policy was Board Policy 10-106

Document Owner: DeBruin, Kevin



DocID: 63352
Revision: 01
Status: Official

Source:
Administrative
Board of Directors

Applies to Facilities:

Applies to Departments:

Policy: Board Agenda Creation

I. PURPOSE:

To establish an open and transparent process regarding Agenda Creation for all Board and Board Committee meetings. A process that is consistent with relevant positions of the Brown Act, that facilitates meetings focused on the business of the district as it relates to the specific Board duties of Oversight, Governance and Strategic Planning, that provides individual Board Members the ability to bring their issues and concerns to meeting agendas subject to the provisions of this policy, and that documents all agenda requests (approved or not). This policy also defines authority for Board and Board Committee meeting agenda creation.

III. BOARD COMMITTEES

1. Board Committee Chair holds the primary responsibility for their specific Board Committee Meeting Agendas. The Board Committee Chair will routinely work with the specific Committee Administrative Liaison assigned to their Board Committee and their administrative support personnel in creating agendas. Board Committee Chair will, by policy, carefully consider all input regarding Agenda items from the Committee Administrative Liaison. The authority for approval of final agendas for Board Committee Meetings will reside with the Board Committee Chair. Any disagreement, dispute or confusion over specific agenda items and/or their appropriateness on the agenda between the Board Committee Chair and the Committee Administrative Liaison that cannot be resolved will be referred to the Board Chair for resolution. The Board Chair, if indicated, may consult with Board or Corporate Counsel, CEO, and/or other members of the Administrative team to achieve resolution. If Board Chair feels the issue cannot be satisfactorily resolved the Board Chair will take the issue to the Board.
2. Individual Board Committee Members may request to have the Board Committee Chair place items on the Board Committee Agenda. These requests can be made via Email (copying Board Chair for information purposes). The Board Committee Chair will consider each item so requested and determine whether or not it is an appropriate Board Committee Agenda item. The Board Committee Chair will make every effort to accommodate all reasonable individual Committee Member requests including refining the requested agenda item as indicated. The Board Committee Chair may decline to put the item on the Board Committee Agenda based upon their judgment. All such requested but not approved agenda items will be placed on the Board Committee Meeting Agenda as a list of "Requested but not approved Agenda items". Any disagreement, dispute or confusion over specific agenda items and/or their appropriateness on the agenda between the Board Committee Chair and an individual Board Committee Member that cannot be resolved will be referred to the Board Chair for resolution. Board Chair, if indicated, may consult with the Board or Corporate Counsel, CEO and/or other members of the Administrative team to achieve resolution. If the Board Chair feels the issue cannot be satisfactorily resolved the Board Chair will take the issue to the Board.
3. ~~All Board Committee Meeting Agendas will include the following standardized verbiage, "* Asterisks indicate anticipated action. Action is not limited to these designated items."~~

Document Owner: DeBruin, Kevin

Approvals

- Committees:

Original Effective Date: 08/19/2020

Revision Date: [08/19/2020 Rev. 0]

Attachments:
(REFERENCED BY THIS DOCUMENT)



DocID: 63352
 Revision: 1
 Status: Official

Source:
 Administrative
 Board of Directors

Applies to Facilities:

Applies to Departments:

Policy: Board Agenda Creation

I. PURPOSE:

To establish an open and transparent process regarding Agenda Creation for all Board and Board Committee meetings. A process that is consistent with relevant positions of the Brown Act, that facilitates meetings focused on the business of the district as it relates to the specific Board duties of Oversight, Governance and Strategic Planning, that provides individual Board Members the ability to bring their issues and concerns to meeting agendas subject to the provisions of this policy, and that documents all agenda requests (approved or not). This policy also defines authority for Board and Board Committee meeting agenda creation.

III. BOARD COMMITTEES

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2. Individual Board Committee Members may request to have the Board Committee Chair place items on the Board Committee Agenda. These requests can be made via Email (copying Board Chair for information purposes). The Board Committee Chair will consider each item so requested and determine whether or not it is an appropriate Board Committee Agenda item. The Board Committee Chair will make every effort to accommodate all reasonable individual Committee Member requests including refining the requested agenda item as indicated. The Board Committee Chair may decline to put the item on the Board Committee Agenda based upon their judgment. All such requested but not approved agenda items will be placed on the Board Committee Meeting Agenda as a list of "Requested but not approved Agenda items". Any disagreement, dispute or confusion over specific agenda items and/or their appropriateness on the agenda between the Board Committee Chair and an individual Board Committee Member that cannot be resolved will be referred to the Board Chair for resolution. Board Chair, if indicated, may consult with the Board or Corporate Counsel, CEO and/or other members of the Administrative team to achieve resolution. If the Board Chair feels the issue cannot be satisfactorily resolved the Board Chair will take the issue to the Board.

Document Owner: DeBruin, Kevin

Approvals

- Committees:

Original Effective Date: 08/19/2020

Revision Date: [08/19/2020 Rev. 0]

Attachments:

(REFERENCED BY THIS DOCUMENT)

Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at



DocID: 27092
 Revision: 13
 Status: Official

Source:
 Administrative
 Board of Directors

Applies to Facilities:
 All Palomar Health Facilities

Applies to Departments:
 Financial Services
 Financial Planning

Policy:- Annual Adoption of Statement of Investment

I. PURPOSE:

- A. This Statement of Investment Policy sets forth the investment guidelines for all of Palomar Health's ("the District's") investments purchased after March 1, 1996. The purpose of this policy is to ensure that the District's funds are prudently invested according to the Board of Director's objectives to preserve capital, provide necessary liquidity and to achieve a market-average rate of return through economic cycles.
- B. The District may invest any portion of its Investable Funds, subject to the requirements of the California Government Code and this policy. If the provisions of the Government Code are or become more restrictive than those contained herein, such provisions shall govern, and are deemed incorporated into this policy upon taking effect.
- C. Government Code Section 53600 et seq., authorizes local agencies to make investments in specified vehicles with money in a sinking fund of, or surplus money in, its treasury not required for the immediate needs of the agency.
- D. The District is a "local agency" subject to the provision of Government Code Section 53600 et seq., which recommends that the District's Board of Directors annually adopt a statement of its investment policy, and to consider any delegation of authority to make investments on its behalf by the Chief Financial Officer.
- E. The Board of Directors of the District now desires to formally adopt this statement of investment policy, and to re-delegate to the Chief Financial Officer responsibility for all decisions regarding the sale or purchase of individual investments on behalf of the District.

II. DEFINITIONS:

- A. **Safety of Principal.** Safety of principal is the foremost objective of the District. The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Each investment transaction shall seek to ensure that capital losses are avoided, whether from institutional default, broker-dealer default, or erosion of market value of securities. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- B. **Liquidity.** Liquidity is the second most important objective of the District. Liquidity refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the need for unexpected funds occasionally occurs. The investment portfolio shall remain sufficiently liquid to enable the District to meet all operating requirements that might be reasonably anticipated.
- C. **Yield.** Yield is the potential dollar earnings an investment can provide, and it is sometimes described as the rate of return. Within the limits of safety and liquidity, the District shall strive toward portfolio growth that exceeds the rate of inflation in order to preserve capital.
- D. **Investable Funds.** Moneys in a sinking fund or moneys in its treasury not required for the immediate needs of the District.

III. TEXT / STANDARDS OF PRACTICE:

- A. Delegation of Authority to Chief Financial Officer; Procedures to Implement Investment Policy
 1. Delegation of authority to Chief Financial Officer: The District's Chief Financial Officer is delegated responsibility for all decisions regarding the sale or purchase of individual investments on behalf of the District. This delegation shall be reviewed annually by the Board of Directors, through the Finance Committee. The delegations shall be recorded in the meetings of the full Board. Any re-delegation shall be recorded in the minutes of those meetings. No person may engage in an investment transaction except as provided under the terms of this policy and any other procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all actions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
- B. This policy will be reviewed and updated as required or at least every year.
- C. Document History:
 1. Original Document Date: 7/14/95; Revision Number: 1 Dated: 6/06
 2. Prior to 2006, this Policy was Board Policy 10-513

Document Owner: Bogert, Michael

Approvals

- Committees:
- Signers:

~~Michael Bogert~~

~~Michael Bogert~~, Chief Financial Officer (11/05/2021 09:33AM PST)

Kevin DeBruin

Kevin DeBruin, Chief Legal Officer (11/18/2021 08:04AM PST)

Original Effective Date: 11/14/2007

Revision Date: [11/18/2021 Rev. 13]

Attachments:
(REFERENCED BY THIS DOCUMENT)

Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at

[https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:27092\\$13](https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:27092$13).



DocID: 27092
 Revision: 14
 Status: Official

Source:
 Administrative
 Board of Directors

Applies to Facilities:
 All Palomar Health Facilities

Applies to Departments:
 Financial Services
 Financial Planning

Policy: Annual Adoption of Statement of Investment

I. PURPOSE:

- A. This Statement of Investment Policy sets forth the investment guidelines for all of Palomar Health's ("the District's") investments purchased after March 1, 1996. The purpose of this policy is to ensure that the District's funds are prudently invested according to the Board of Director's objectives to preserve capital, provide necessary liquidity and to achieve a market-average rate of return through economic cycles.
- B. The District may invest any portion of its Investable Funds, subject to the requirements of the California Government Code and this policy. If the provisions of the Government Code are or become more restrictive than those contained herein, such provisions shall govern, and are deemed incorporated into this policy upon taking effect.
- C. Government Code Section 53600 et seq., authorizes local agencies to make investments in specified vehicles with money in a sinking fund of, or surplus money in, its treasury not required for the immediate needs of the agency.
- D. The District is a "local agency" subject to the provision of Government Code Section 53600 et seq., which recommends that the District's Board of Directors annually adopt a statement of its investment policy, and to consider any delegation of authority to make investments on its behalf by the Chief Financial Officer.
- E. The Board of Directors of the District now desires to formally adopt this statement of investment policy, and to re-delegate to the Chief Financial Officer responsibility for all decisions regarding the sale or purchase of individual investments on behalf of the District.

II. DEFINITIONS:

- A. **Safety of Principal.** Safety of principal is the foremost objective of the District. The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Each investment transaction shall seek to ensure that capital losses are avoided, whether from institutional default, broker-dealer default, or erosion of market value of securities. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- B. **Liquidity.** Liquidity is the second most important objective of the District. Liquidity refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the need for unexpected funds occasionally occurs. The investment portfolio shall remain sufficiently liquid to enable the District to meet all operating requirements that might be reasonably anticipated.
- C. **Yield.** Yield is the potential dollar earnings an investment can provide, and it is sometimes described as the rate of return. Within the limits of safety and liquidity, the District shall strive toward portfolio growth that exceeds the rate of inflation in order to preserve capital.
- D. **Investable Funds.** Moneys in a sinking fund or moneys in its treasury not required for the immediate needs of the District.

III. TEXT / STANDARDS OF PRACTICE:

- A. Delegation of Authority to Chief Financial Officer; Procedures to Implement Investment Policy
 - 1. Delegation of authority to Chief Financial Officer: The District's Chief Financial Officer is delegated responsibility for all decisions regarding the sale or purchase of individual investments on behalf of the District. This delegation shall be reviewed annually by the Board of Directors. The delegations shall be recorded in the meetings of the full Board. No person may engage in an investment transaction except as provided under the terms of this policy and any other procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all actions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
- B. This policy will be reviewed and updated as required or at least every year.
- C. Document History:
 - 1. Original Document Date: 7/14/95; Revision Number: 1 Dated: 6/06
 - 2. Prior to 2006, this Policy was Board Policy 10-513

Document Owner:

Approvals

- Committees:
- Signers:

Kevin DeBruin

Kevin DeBruin, Chief Legal Officer () []

Original Effective Date:

Revision Date:

Attachments:

(REFERENCED BY THIS DOCUMENT)

Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at

[https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:27092\\$13](https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:27092$13).

ADDENDUM D

Memorandum



To: Board of Directors
From: Michael Pacheco - Chair, Board Audit & Compliance Committee
Date: Monday, September 9, 2024
Re: Board Audit & Compliance Committee Meeting, August 20, 2024

BOARD MEMBER ATTENDANCE: Directors Mike Pacheco and Linda Greer

ACTION ITEMS

- **Moss Adams 2024 Annual Audit Planning for Palomar Health:** Moss Adams Partners presented the 2024 Annual Audit Planning for Palomar Health to the Committee
- **Board Audit & Compliance Committee minutes, May 21, 2024:** The voting members reviewed and approved the Board Audit & Compliance Committee minutes from May 21, 2024
- **Hotline Report:** Committee members reviewed the Hotline Report

CLOSED SESSION

- **Closed Session:** The committee members adjourned to closed session for the remainder of the meeting.

Memorandum



To: Board of Directors
From: Laura Barry, Director, Board Governance Committee
Date: September 9, 2024
Re: Board Governance Committee, August 14, 2024, Meeting Summary

BOARD MEMBER ATTENDANCE: Directors Laura Barry, Terry Corrales and Michael Pacheco

ACTION/INFORMATIONAL ITEMS

- **Board Governance Committee Meeting minutes, June 6, 2024:** The Governance Committee reviewed and approved the minutes from June 6, 2024.
- **Naming Policy #27932:** The Governance Committee tabled the policy in favor in an updated naming policy from Palomar Health Foundation.
- **Oath of Office #21798:** The Governance Committee approved policy 21798, Oath of Office, and moved to the Board of Directors for ratification.
- **Board Agenda Creation #63352:** The Governance Committee approved policy 63352, Board Agenda Creation, and moved to the Board of Directors for ratification.
- **Annual Adoption of Statement of Investment #27092:** The Governance Committee approved policy 27092, Annual Adoption of Statement of Investment, and moved to the Board of Directors for ratification.
- **Board Committees and Bylaws:** The Governance Committee requested draft revisions be brought to the October Governance Committee meeting for review.